



COMMISSION MEETING AGENDA

January 9, 2019

7:00 PM

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Commissioner Kreimborg

MINUTES: Approval of Minutes from the December 12, 2018 Meeting

GUESTS: Sgt. Cyrus Harris Special Recognition

LEGISLATION: Ordinance 339 City Clerk Salary Revision

UNFINISHED BUSINESS: None

NEW BUSINESS:

***FY18 Audit Presentation:**

Stephanie Allgeyer, VonLehman CPA and Advisory Firm

***Appoint Liaisons to each Department**

***Discussion of Nuisance Ordinance**

***Set a Date for Special Meeting for Board Appointments**

***Commission 2019 Meeting Schedule**

BUILDING AND ZONING: Reminder of City's Text Change Application 1/10/19 Presentation

DEPARTMENT REPORTS:

City Administrator

Legal Counsel

City Treasurer

Parks and Recreation

Engineering

Maintenance

Fire

Police

SPECIAL ANNOUNCEMENTS: *PDS Open House for Land Use Map Updates:*

January 15, 5:30-7 pm @PDS

EXECUTIVE SESSION: To Discuss Ongoing Legal Issues

ADJOURNMENT:

**City of Taylor Mill
COMMISSION MEETING
Wednesday, January 9, 2019**

CALL TO ORDER:

Mayor Bell called the meeting to order at 7:00 p.m. and welcomed those in attendance. In attendance were: Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Rose Merritt, Commissioner Dan Murray, City Administrator Brian Haney, and City Attorney Frank Wichmann.

Mayor Bell welcomed the Commissioner Braden and Commissioner Merritt to their first meeting and gave each an opportunity to say hello and say a few words to the residents of Taylor Mill.

INVOCATION/PLEDGE OF ALLEGIANCE:

Commissioner Kreimborg deferred the invocation to Chief Police Chief Steve Knauf. Chief Knauf had a moment of silence for Colerain Township Police Officer Dale Woods who had lost his life in the line of duty while directing traffic. Commissioner Kreimborg led the Pledge of Allegiance.

APPROVAL OF MINUTES:

The minutes from the December 12, 2018 meeting were presented to the Commission for consideration. A motion was made by Commissioner Kreimborg and seconded by Commissioner Murray to accept the minutes as written. Mayor Bell called for a voice called vote. Motion passed: 5 ayes – 0 nays.

MOTION CARRIED

GUESTS:

Commissioner Kreimborg called Chief Knauf and Sergeant Harris forward for Sergeant Cyrus Harris forward to receive a special recognition for his bravery in how he handled the pit bull attack in July 12, 2018. Sgt. Harris had been nominated and was a finalist for the Northern Kentucky Police Chief's Association Outstanding Police Officer of the Year Award. Commissioner Kreimborg and Chief Knauf presented Sgt. Harris a nominee award to honor him for his selfless and courageous actions.

Mayor Bell invited guests to come and speak. Kevin Novesl, owner of Knuk-n-Futz Restaurant came forward to congratulate the newly elected commissioners and the re-elected commissioners. Mr. Novesl wanted to take a moment to give extend a specific thanks to Matt Martin, former Commissioner Sarah Freitch and former Commissioner Phil Peace for their help and support in his business being allowed to get a patio. Mr. Novesl looks forward to working with the newly elected Commission and invited all to come to his place of business.

LEGISLATION:

Mr. Wichmann gave the first reading of an Ordinance of the City of Taylor Mill, in Kenton County, Kentucky, amending the personnel pay and classification plant to increase the annual compensation of the city clerk/tax collector from forty-five thousand five hundred dollars (\$45,000.00) to fifty thousand dollars (\$50,000.00).

UNFINISHED BUSINESS: None

NEW BUSINESS:

Ms. Stephanie Allgeyer with VonLehman CPA and Advisory Firm presented the Fiscal Year 2017-2018 Audit to the Commission. The audit findings will be placed on the website.

Mayor Bell gave the first reading of Municipal Order No. 75 (02-06-19) of the City of Taylor Mill, in Kenton County, Kentucky, designating members of the Taylor Mill City Commission to be liaisons with a department of the City. Mayor Bell reviewed the following Commissioners and Liaisons with the respective departments:

| COMMISSIONER | DEPARTMENT |
|-------------------------------|---------------------------------|
| Mayor Daniel L. Bell | Administration/Finance |
| Commissioner Mark Kreimborg | Mayor Pro Tem/Police Department |
| Commissioner Caroline Braden | Parks & Recreation |
| Commissioner Rose Merritt | Maintenance Department |
| Commissioner Daniel E. Murray | Fire & EMS Department |

City Administrative Officer, Brian Haney addressed the Commission to give an update of discussions that have taken place to use the City’s Nuisance Ordinances to enforce code enforcement violations of the city. Mr. Haney explained that in the past when a property has found to be in some sort of violation, that it can take months for the violation to be resolved due to the lengthy civil process. Mr. Haney stated that he, Commissioner Murray, and Chief Knauf have discussed the use of the City’s Nuisance Ordinance to go after situations that are considered a lot worse than what the average code violations that are received and can’t be handled through the normal PDS civil citation process. In cases where the violations are egregious and rise to a certain level, rather than cite the violators civilly through PDS, the City will cite them criminally through the City’s Nuisance Ordinance. By charging the violator criminally and not civilly, the

violation should be resolved quicker. Mr. Haney will be working with County Attorney's Office and discussing it with some of the judges.

The City of Taylor Mill will hold a special meeting on Monday, February 4, 2019, at 7:30 p.m. The sole purpose of the meeting will be to vote on appointments for volunteer representatives to the following positions: the City of Taylor Mill Board of Adjustments, the Kenton County Joint Code Enforcement Board, the Telecommunications Board of Northern Kentucky, and the Kenton County Planning Commission. The City Commission will not discuss or address anything else other than to vote on appointments. The meeting will be held at the Taylor Mill Municipal Building located at 5225 Taylor Mill Road, Taylor Mill, KY 41015.

The Commission Meetings are held the second Wednesday of the month at 7:00 p.m. with the exception of the date this February. The 2019 Commission Schedule is as follows:

| | | |
|-------------|-------------|-------------|
| 9-Jan-2019 | 8-May-2019 | 11-Sep-2019 |
| 6-Feb-2019 | 12-Jun-2019 | 9-Oct-2019 |
| 13-Mar-2019 | 10-Jul-2019 | 13-Nov-2019 |
| 10-Apr-2019 | 14-Aug-2019 | 11-Dec-2019 |

BUILDING AND ZONING: Mr. Brian Haney updated the Commission that he will be making a presentation to the PDS on 1/10/19 regarding the text amendment application with PDS regarding gravel and paved driveways. Ultimately, the decision will come back to the Commission to be voted upon.

DEPARTMENT REPORTS:

- **CITY ADMINISTRATOR:** Mr. Brian Haney noted that Commissioners had his report in hand and that there was nothing additional to report.

- **TREASURER:** Terri Stahl reported that the City had collected about \$2.3 million dollars, which is about at a 96% collection rate.

- **ENGINEERING:** Mayor Bell announced that he was able to obtain additional funding for the Phase 2 sidewalk.

City Engineer, Robert Seitzinger, stated that in Sidewalk Phase 2, he had worked with Mayor Bell in preparing a letter to OKI to request additional funding and that they were successful in getting the additional \$188,000 funding. That project was bid out last year and came to \$488,000.00. The award was \$300,000.00. The additional funding that we received will help put us at what the original bid was. CT is preparing the required documents to get the funds re-obligated. It is anticipated that the project will go out for bid in February. Construction should begin late May or early June.

The street project up on the north end will resume sometime in spring, focusing on Sunset Place and the remainder of Church Street. The bids for the Sanitary Sewer Project on Church Street were opened on December 18th. They will be presented to the SD1 Commission on January 15th for the approval and award.

With the Reidlin Stabilization Project, Mr. Seitzinger noted that the City completed ditching uphill of the slip, which should allow for stormwater to drain better toward the creek without flowing over the slip area. Temporary fill has been placed along the side of the roadway where the slide had occurred to eliminate drop-off. This is not permanent because proper repair will require clean fill material and it will have to be compacted really well to stabilize it.

Mr. Seitzinger followed up with the Commissioners request to look into right-of-way from Oak Street to determine if there is right-of-way that would allow for a new access to be constructed that would allow for the section of Keavy Drive to be closed off. According to the recorded plats, the right-of-way from Oak Street does not extend to Keavy Drive. Mr. Seitzinger presented potential options for ways to handle the situation. The first option was to purchase right-of-way to extend Oak Street to Keavy Drive and close off the portion of Keavy Drive that goes over the dam. The second option was to purchase the properties at the end of Keavy Drive and Walnut Street to create a new connection and close off the portion of Keavy Drive that goes over the dam. The third option was to move forward with the construction of a concrete pier wall.

The Commission decided that they would like the City to approach the owner of the pond and temporarily fill it in and construct a new roadway. Brian Haney indicated that he would make contact with the property owner to discuss the option. The City will let SD1 move forward with the design of the lower wall without the City.

- **FIRE:** Commissioner Murray noted there were sixty-nine (69) total calls, three (3) to Ryland Heights, two (2) to Covington, one (1) to Kenton and one (1) to Independence. There were forty-three (43) EMS calls and twenty-six (26) Fire Department calls.

Chief Stager stated that the EMS Statistics for the month of December were twenty (23) ALS runs and eleven (11) BLS runs; four (4) calls were canceled; two (2) calls were false and unfounded. There were one inspection and one re-inspection with no violations for the Fire Prevention. The Farm Apartment Building No. 3 applied for the certificate of occupancy. The month of December 17 training classes with a total of 134 hours. The Fire Department had 117 Active On-Duty Task hours.

Chief Stager welcomed Kelly Murray and Brian Sterling to the TM Fire Department.

- **LEGAL REPORT:** Nothing, except for the Executive Session.

- **PARKS AND RECREATION:** Nothing to report.

- **MAINTENANCE:** Commissioner Merritt stated that they are getting ready for the winter season asked Mark Roden to further report on Maintenance. Mark reminded residents of Taylor Mill the importance of not parking on streets to allow snow plows to get through.

The Maintenance Department has been installing new street signs on Doris Drive, Gail Court, Janet Drive, and Faye Drive. They are also in the process of installing other signs throughout the City that have been damaged.

In 2018 there were over 29 deer that had been picked up on Pride Parkway.

Surplus equipment was placed on GovDeals and as of this date, the sales have brought in a little over \$21,700.

- **POLICE:** Commissioner Kreimborg welcomed Commissioner Merritt and Commissioner Braden. He noted that today is National Law Enforcement Day and asked the community to keep all law enforcement in thoughts and prayers.

Chief Knauf noted that equipment from the Police Department was also going to be placed on GovDeals. He thanked Lt. James Mills for all of the hard work that he has done with the getting the City's surplus onto GovDeals.

The Police Department is still in the process of filling the vacant position that Sgt. Karen Spanyer left.

OTHER BUSINESS:

Mayor Bell stated the Commission needed to have an Executive Session under 61.810(c) to discuss proposed or pending litigation. Commissioner Kreimborg made a motion for the Commission to go into Executive Sessions. Commissioner Murray made a second. All Commissioners present were in favor.

MOTION CARRIED

EXECUTIVE SESSION:

The Commission went into Executive Session at 8:23 p.m.

Mayor Bell called the meeting back to order at 8:32 p.m.

There being no further business, a motion was made by Commissioner Kreimborg and was seconded by Commissioner Merritt to adjourn the meeting. All Commissioner present were in favor.

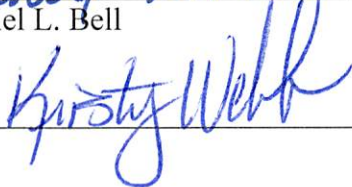
MOTION CARRIED

The meeting adjourned at 8:51 p.m.

Due to scheduling conflicts, the next Commission meeting will be Wednesday, February 6, 2019, at 7:00 p.m.



Mayor Daniel L. Bell

ATTEST: 

DATE: 
