

**City of Taylor Mill  
Special Commission Meeting  
March 19th, 2014  
7:00 p.m.**

**CALL TO ORDER:**

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Bell and Commissioner Reis.

**MINUTES:** Minutes from the February 19<sup>th</sup>, 2014 Special Commission Meeting.

**GUESTS:** **Sergeant Spanyer – CJEDP Graduation Acknowledgement.**  
**Officer Danny Potts – New Recruit.**  
61.810

**LEGISLATION:** **Resolution** recognizing the City of Ludlow's 150<sup>th</sup> Anniversary.  
**Proclamation** recognizing Brain Injury Awareness.  
**1<sup>st</sup> Reading** of an Ordinance in re: to the parking in the DTM Zones.  
**1<sup>st</sup> Reading** of an Ordinance in re: to gas stations in the DTM 3 Zone.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:** Street Paving Projects - 2014

**BUILDING & ZONING:**

**DEPARTMENT REPORTS:** City Administrator. Legal Counsel.  
Administration. Maintenance.  
Engineering. Parks & Recreation.  
Finance. Police.  
Fire.

**EXECUTIVE SESSION:** **61.810 (f) - Discussions or hearings which might lead to the appointment, discipline, or dismissal of and individual employee**

**ADJOURNMENT:**

**ANNOUNCEMENTS:**

**City Of Taylor Mill  
SPECIAL COMMISSION MEETING  
March 19, 2014**

The meeting was called to order at 7:00 pm by Mayor Bell. Commissioner Reis gave the invocation, followed by the Pledge of Allegiance led by Mayor Bell. The City Clerk called the roll.

Mayor Bell	Here
Commissioner Kreimborg	Here
Commissioner Kuehne	Here
Commissioner Murray	Here
Commissioner Reis	Here

The Mayor noted that a quorum was present for the meeting.

The Mayor welcomed back Frank Wichmann, city attorney, who was absent from the last meeting due to an injury from an accident. The Mayor stated the city was very happy to have him back.

Commissioner Kuehne made a motion to accept the minutes from the Special Commission Meeting on February 19, 2014 as submitted. Commissioner Kreimborg made a second. All Commissioners were in favor.

MOTION CARRIED

**Guests**

Commissioner Reis congratulated Sgt. Karen Spanyer on her graduation from CJEDP, Criminal Justice Executive Development Program, at the DOCJT in Richmond, KY.

Commissioner Reis introduced our new Police Officer Recruit Danny Potts to the commissioners as a new recruit who has joined the force. Officer Potts recently graduated from the academy and is in field training.

Commissioner Reis wanted to acknowledge and to congratulate Chief Steve Knauf for his award from the Greater Cincinnati chapter for the American Society of Public Administration for Administrator of the Year for Program Excellence. Mayor Bell will accept this award on his behalf since Chief Knauf will be out of town at the time of the awards ceremony.

Sarah Frietch, 737 Lakewood Drive, wanted to get an update on the city website. She stated the meeting minutes have not been updated and she requested a target date for the site to be up and running.

Jill Bailey stated that it will not be tomorrow and the project has been on her desk a long time but that it is a detailed site. The company designing it is in the final stages but there is not a target date for completion. It is on an expedited track to get it up and running. The old website will be coming down soon since it is not functioning and information is always available on our Facebook page, as well as contact the city administration, you can make an open records request and the information will be provided in three (3) business days. Ms. Frietch asked if a resident could share this information with other residents via e-mail. It was stated that she could. There was discussion regarding the budget being reallocated to help with getting the website up and running. Ms. Bailey stated that it was more of a staffing issue at this time. The city is currently looking for an additional staff member in the administration department.

John Lackey, 5638 Taylor Mill Road, wanted to thank the commissioners and Ms. Bailey. Mr. Lackey stated that he had a problem due to all the construction going on in Taylor Mill and was having trouble getting out of his driveway and before he could get his shoes on someone was there to help him from the city. He stated that he has been getting the newsletter from the Mayor and it has a substantial amount of information for the citizens on what is going on and he wanted to express his appreciation to the city for all that they do.

The Mayor explained the process in which the newsletter is crafted and how he obtains the content and that it is a team effort to put out the newsletter.

### **Legislation**

Mayor Bell introduced a Resolution to honor the City of Ludlow's 150<sup>th</sup> Anniversary.

Commissioner Murray made a motion to approve the Resolution. Commissioner Reis made a second. All Commissioners were in favor.

MOTION CARRIED

Jill Bailey introduced a Proclamation on Brain Injury Awareness Month making March 19, 2014 Brain Injury Awareness Day in Taylor Mill, KY.

Commissioner Kuehne made a motion to approve the Proclamation. Commissioner Kreimborg made a second. All Commissioners were in favor.

MOTION CARRIED

Frank Wichmann gave a 1<sup>st</sup> reading of an Ordinance for a text amendment in regards to reducing the number of parking spaces required in all the DTM zones.

Frank Wichmann gave a 1<sup>st</sup> reading of an Ordinance for a text amendment in regards to remove gas stations as a permitted use in the DTM 3 zone.

Mayor Bell noted that no other action has been taken on the other two text amendments that were proposed regarding removing gas stations as a permitted use in DTM 2 zone and the requirement for two story buildings in DTM 2 zone.

Unfinished Business

None

New Business

Jill Bailey stated that the city is currently working on the Street Paving Projects for 2014. Marc is putting together a list of projects. Mr. Brueggeman was supposed to attend tonight's meeting but had a conflict. We discussed last year the paving of Rosewood and Blue Lake we are moving forward with an engineering report on that project. We are also looking at several additional streets. We have not received our Municipal Road Aide Fund contract yet so we do not know how much we will receive. We have an added substantial cost with additional salt that was needed for the heavy winter season. The cost of the additional salt was approximately \$40,000 and that does not include the labor. We are anticipating roads to be in greater need due to the harsh winter and the heavy rains. Jill Bailey anticipates a very expensive construction season for the city.

Discussion followed regarding a project in progress at the bottom of the hill by SD1 and any other funds for paving.

Mayor Bell requested a total cost for the materials and labor of the very heavy winter we have had for next month's meeting. Mayor Bell is sure the residents who had to go to work on the snowy mornings are very appreciative of all of Marc Roden and the Maintenance Departments hard work on clearing the roads.

Commissioner Kuehne stated that a few days after our meeting last month that there was a reconstruction of the stop sign the stop sign at Old Taylor Mill and Pride Parkway and asked Chief Knauf if there has been an accident there since the reconstruction. Chief Knauf stated that it seems to be running pretty smoothly.

Sharif Abdrabbo, 3226 McCowan Drive, stated that there is a noticeable difference in the restriping of the lanes and the moving of the stop sign. He has noticed that traffic in all directions are now coming to a full and complete stop. It has been a terrific improvement and he thanks the commission.

Commissioner Kuehne stated that the city had been trying to get their attention to the situation but that it was after the Mayor, Commissioners, Jill Bailey, Chief Knauf and the residents all contacted the State that a change was made.

### Reports

#### **Building and Zoning**

None

#### **City Administrator**

Jill Bailey stated that the city has received a request from St. Anthony to use the city's tents for their festival on May 30<sup>th</sup> and 31<sup>st</sup>.

Commissioner Reis made a motion to allow St. Anthony to use the city tents for their festival. Commissioner Murray made a second. Commissioner Reis – Yes, Commissioner Murray – Yes, Mayor Bell – Yes, Commissioner Kreimborg – Yes, Commissioner Kuehne – Yes. All Commissioners were in favor.

MOTION CARRIED

Jill Bailey will have a report for executive session.

#### **Fire Department**

Commissioner Murray announced that the Fire Department had 27 fire runs and 31 EMS runs for a total billing of \$16,779. Captain Bob Warde assisted the Maintenance Department with snow removal. The next dance is this Friday, March 21<sup>st</sup> from 7pm – 10pm and is \$5 per person. The Taylor Mill Fire Fighters Association sponsored food for the homeless and fed an estimated 90 people.

Chief Halpin stated the Fire Department would be hosting a Heroin Epidemic Seminar next Wednesday, March 26 at 7:00 pm everyone is welcome to attend.

A discussion ensued regarding a collaboration with Scott High School on educating the students of the dangers of heroin.

#### **Legal**

None since Frank has been out of commission for a few weeks. Frank wanted to thank everyone for their cards, prayers and well wishes.

#### **Maintenance**

Commissioner Kuehne wanted to thank the Maintenance Department again for their hard work during the snow storms and a job well done. Commissioner Kuehne stated that he

has personally been stopped by two residents in the last week to say how grateful they are for the job well done and that they travel in other cities and nobody clears the streets as well as Taylor Mill. Also, please let the city know of any potholes by e-mail or call the city and tell us what needs to be fixed. We are working on paving projects. The Maintenance Department and three inmates on the last warm day collected forty-six (46) bags of trash. Please make sure your trash is making it into the garbage can.

## **Recreation**

Commissioner Kreimborg stated that Zumba classes are ongoing and well attended. Commissioner Kreimborg and Michelle Frisch are taking the classes and the weight is falling off. The next Recreation Committee Meeting will take place on Monday, March 24<sup>th</sup> at 7:00 pm in the commission chambers. The committee is always looking for new members with new ideas. The Easter Egg Hunt will take place on Saturday, April 5<sup>th</sup>. There will be Easter candy, a petting zoo, pictures with the Easter Bunny and free children's meal coupons from Texas Road House while supplies last. The rain date for this event is Saturday, April 12<sup>th</sup>. On Tuesday, April 22<sup>nd</sup> Tony Works, owner of Jackson Florist and host of "In and around the House with Tony Works on B105 will be hosting a "Gardening with Herbs" seminar at the community center at 7:00pm. This is a free event. On Saturday, April 26<sup>th</sup> we will have our annual Shred Event at the city building from 9:00 am to 12:00 pm. This is a free event. The RAD self-defense class will be offered on May 6<sup>th</sup>, 8<sup>th</sup>, 13<sup>th</sup> and 15<sup>th</sup> taught by Officer Autumn Stanton at the Fire House from 6:00 – 9:00 pm. Pre-registration is required for more information, please call Michelle at the city building at 859-581-3234.

## **Police Department**

Commissioner Reis stated the police department would be holding a 5K race run to support and promote the Police Explorer program. The proposed date is Saturday, June 14<sup>th</sup> and they need authorization from the commission as it would close part of Old Taylor Mill Road. Chief Knauf stated race would start at 8:00 am and the road would only be closed for an hour.

Commissioner Reis made a motion for the Police Department to hold the 5K race and allow the closure of Old Taylor Mill Road for the event. Commissioner Murray made a second. Commissioner Reis – Yes, Commissioner Murray – Yes, Mayor Bell – Yes, Commissioner Kreimborg – Yes, Commissioner Kuehne – Yes. All Commissioners were in favor.

MOTION CARRIED

Commissioner Reis stated that Chief Knauf has a budget request for fiscal year 2014-2015. A request for a cruiser contingent on the budget meeting being held. Chief Knauf would like to request pre-authorization to order one (1) cruiser contingent on approval at the budget meeting. The order can be cancelled without penalty if it is not approved. Jill Bailey stated that this has been done in past fiscal years and it can be cancelled without

penalty. Commissioner Murray asked if this was for the purchase of another Explorer. Chief Knauf stated that yes it was for another Explorer which would go to Officer Harris who is a very tall officer.

Commissioner Kreimborg made a motion pre-authorizing the ordering of one (1) cruiser for fiscal year 2014-2015 contingent on budget approval. Commissioner Reis made a second. Commissioner Kreimborg – Yes, Commissioner Reis – Yes, Mayor Bell – Yes, Commissioner Kuehne – Yes, Commissioner Murray – Yes. All Commissioners were in favor.

MOTION CARRIED

Jill Bailey stated that Ted Edgington the SRO officer at Woodland for the Police Department has submitted his resignation and took a position with a private organization.

Commissioner Reis made a motion to accept Ted Edgington's resignation. Commissioner Murray made a second. Commissioner Reis – Yes, Commissioner Murray – Yes, Mayor Bell – Yes, Commissioner Kreimborg – Yes, Commissioner Kuehne – Yes. All Commissioners were in favor.

MOTION CARRIED

Mayor Bell stated that the city funds two (2) SRO officers one at Woodland and one at Scott. Officer Edgington worked at Woodland and did a terrific job.

There being no further business, Commissioner Kuehne made a motion to go into Executive Session pursuant to 61.810 (f) Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee. Commissioner Kreimborg made a second. All in favor. The commissioners went into Executive Session at 7:55 pm.

Commissioner Kuehne made a motion to re-open the meeting at 8:35 pm. Commissioner Reis made a second. All Commissioners were in favor.

MOTION CARRIED

There being no further business Commissioner Kuehne made a motion to adjourn. Commissioner Murray made a second. All Commissioners were in favor.

MOTION CARRIED

Meeting adjourned at 8:36 pm.

Next Commission meeting will be Wednesday, April 23, 2014.

