

**City of Taylor Mill
Commission Meeting
November 13th, 2013
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Reis.

MINUTES: Minutes from the October 9th, 2013 Commission Meeting.

GUESTS:

LEGISLATION:

UNFINISHED BUSINESS:

NEW BUSINESS: Kenton County Government Study Group.

BUILDING & ZONING:

DEPARTMENT REPORTS: City Administrator. Legal Counsel.
Administration. Maintenance.
Engineering. Parks & Recreation.
Finance. Police.
Fire.

EXECUTIVE SESSION: **61.810 (B) – Deliberations on the future acquisition or sale of real property.**
61.810 (c) – Discussions of proposed or pending litigation.

ADJOURNMENT:

ANNOUNCEMENTS:

**City Of Taylor Mill
COMMISSION MEETING
November 13, 2013**

The meeting was called to order at 7:00 pm by Mayor Bell. Commissioner Reis gave the invocation, followed by the Pledge of Allegiance led by Mayor Bell. The City Clerk called the roll.

Mayor Bell	Here
Commissioner Kreimborg	Here
Commissioner Kuehne	Here
Commissioner Murray	Here
Commissioner Reis	Here

The Mayor noted that a quorum was present for the meeting.

Commissioner Kuehne made a motion to accept the minutes from the Commission Meeting on October 9, 2013 as submitted. Commissioner Kreimborg made a second. All Commissioners were in favor.

MOTION CARRIED

Legislation

None

Guests

None

Unfinished Business

None

New Business

In 2010 a committee was put together called Kenton County Together. The committee's mission was to put together as much information as possible about Kenton County. They were given a grant from Scripps Howard. The goal of the committee was to determine if there is a better way and/or cheaper way to run government. A discussion regarding the book and the committees work ensued. The committee is proposing a resolution asking each city to put up .10/per population to hire an agency to study consolidation of services

for cost savings. Jill Bailey read the resolution. Mayor Bell stated that if there is an opportunity to save tax dollars he is for it. Commissioner Kuehne stated that it is a great organization that gets together to look to the future of our community. We are lucky that we have the coverage of services we have but not all communities are as lucky. We collaborate already with the City of Edgewood, the State and Kenton County and for the \$660 it would be beneficial for the city. Commissioner Reis stated he is for it and it is the right thing to do. Commissioner Murray stated that it was a good thing but his only reservation is what if we put the money forward but the bigger cities do not move forward with it. Mayor Bell said we could put in a proviso that requires a certain percentage of cities that participate in the study. Commissioner Kreimborg stated that for the investment it would be worth it for the city.

Jill Bailey stated that on page two paragraph two that they are seeking \$15,000 from the communities and that the committee is seeking matching funds on their own and private donations. If there is additional expense the committee would look for additional funding on its own. A discussion ensued regarding putting qualifiers into accepting the resolution that we would not be asked for additional money for the study. It was decided that a proviso be added to the resolution that a majority of the cities participate in the study for the Mayor to agree to participate in the study.

Reports

Building and Zoning

No monthly report from the Planning Commission. They are gearing up for the building permit approval process for the Holland Rosen Group development. They should issue the building permit with in the near future. Once it has been approved we will have the official renderings on the website.

City Administrator

A request from Amy Schawe, a resident of Taylor Mill, for the Northern Kentucky Youth Football League would like to ask to use the commission room the second Tuesday evening of the month from 7pm-9pm for their monthly board meetings. In full disclosure Jill Bailey stated that her daughter cheers for this organization. There are no conflicts for these dates.

Commissioner Murray made a motion to allow the Northern Kentucky Youth Football League to use the commission chambers. Commissioner Reis made a second. All Commissioners were in favor.

MOTION CARRIED

Contract for snow removal services was received from the city of Covington. We have had previous agreements with the City of Covington. They are wanting to make a revision to the contract to include Sandman Drive to our services and they would provide

services for Wayman Branch and Grand Avenue and we would add Wolf Road, Hollyhock Road and any road that spurs off of it. Covington would provide salt for Wolf Road and Hollyhock as needed. Marc Roden stated that everything has been working great with the city of Covington. Any damage that occurs on Covington's streets that we service due to snow removal is our responsibility.

Commissioner Reis made a motion authorizing Marc Roden to enter into a contract with the City of Covington for snow removal exchange of services. Commissioner Murray made a second. All commissioners were in favor.

MOTION CARRIED

Jill Bailey reported that Vision 2015 is rethinking their mission and embarking on a new opportunity for a possible renaming and rebranding. Vision 2015 came out of Quest and is continuing to move forward. New information will be coming out via survey to solicit feedback from the community. Of particular interest to the city of Taylor Mill is the Licking River Greenway Project. Our park plans incorporate these plans into our park. We would like to emphasize the importance of this project to us and our community.

We still have a vacancy in the Administration Department and we have narrowed down the search to three candidates and will be interviewing soon. Jill Bailey will keep you posted on the progress. Mayor Bell wanted to thank Jill for her hard work in the department dealing with different vacancies over the past year.

We have scheduling conflicts for the December 11, 2013 Commission Meeting and it will be moved to December 4, 2013 at 7:00pm.

The audit is almost complete. The results were fine and everything is fine financially. We hope they will present their findings at our December meeting. This was our standard yearly audit.

Engineering

The Pride Park Amphitheater grading project is waiting for clearance with the Army Corps of Engineers with the sequester it was pushed back and hope to have a final report within thirty days.

Pride Parkway Phase I is wrapping up. We have met with KYDOT and reviewed the project and did a walk through and discussed punch list items.

Overview of the Church Street project with SD1 has gone out to bid and moving forward with the first phase of that project which is a 42" line that runs through the old park area. They are going to be working on this during winter. They are hoping to let a contract in December.

Corner of Sawmill and Pride Parkway the new road was sinking during construction and KYDOT stated they had repaired that prior to doing the final surfacing.

Fire Department

Commissioner Murray announced that the Fire Department had 29 fire runs and 36 EMS runs. The Fire Department applied for a Global Fire Protection Grant. We were notified that we were awarded the grant for \$2,216.00. They are coming down to award the grant. Bryan Harrison found the information on the grant and along with Mike Robke applied for the grant. We have two candidates for part time positions of firefighter/medics. They are Kenny Schroeder and Kevin Thomas

Commissioner Murray made a motion to approve hiring of Kenny Schroeder and Kevin Thomas to part time firefighter/medic positions with the City of Taylor Mill. Commissioner Kuehne made a second. Mayor Bell – Yes, Commissioner Kreimberg – Yes and Commissioner Reis – Yes. All commissioners are in favor.

MOTION CARRIED

They had 67 boys and girls at the last Fire House Dance and the next dance is this Friday, November 15th 7pm – 10pm and is \$5 per child. Life squad had its inspection completed and passed with flying colors with no deficiencies. Chief Halpin stated that the Floral Hills funeral home had a request to set off sky lanterns for a ceremony on December 5th. They did more research on this topic and Vito's set off 35 at Parkfest and they burn for 6 minutes and 15 seconds. There are recommendations that it be done so many miles from an airport and the wind be no more than 5 miles/hour. Chief Halpin met with Vito and did some experiments with them. The recommendation is that they can go forward as long as they meet all the criteria, safety standards and regulations. It will be Floral Hills responsibility and their liability for the sky lanterns. They are biodegradable.

Maintenance

Commissioner Kuehne thanked Nathorp for donating the tree planted by Shelter 3 at Pride Park. We were also prepared by Mother Nature but we did not have any snow to plow but it was a good rehearsal to see how prepared we are and the maintenance department did a great job. A thank you to Marc and his crew for being prepared for the event. The street signs at Janet and Taylor Creek have been repaired. Old Taylor Mill is CLOSED please do not go through the signs and hopefully it will be reopened by the end of the month. The Maintenance department will be working on the closed section of Old Taylor Mill Road performing ditching and guardrail repair. Commissioner Murray wanted to commend the maintenance department on the nice job they did on patching on Mafred Drive.

Recreation

Commissioner Kreimborg thanked Vicky Griffin for her generous donation to the Friday Night Flick event. She wanted to thank all the volunteers who helped make Parkfest a success and all the people who attended Parkfest. It would not have happened without the support of the police, fire, maintenance departments, all the volunteers and especially Ron Wilson. We have the canned food drive going on until December 6th collecting non-perishable food items for the needy. On Sunday, December 8th we will have our annual Tree Lighting ceremony at Pride Park from 4pm – 6pm. We will have hayrides, petting zoo, crafts, refreshments, Taylor Mill Elementary choir will be performing and pictures with Santa and Mrs. Claus. On Saturday, December 14th we will have Santa travelling through Taylor Mill on that day. If there is rain we have a rain date of Saturday, December 21st.

Police Department

Commissioner Reis stated that Chief Knauf has advised him that our two (2) new cruisers are in and are being outfitted with their equipment. There has been a suggestion for a new design for the cruisers. They were hoping to pilot this design on the new SUV. They wanted to bring it to the commission for approval. The commission would like to take a little time and review the new design. The department will be going for National reaccreditation with CALEA which is done every three (3) years. It will start on December 9th with two assessors to make sure the police department is meeting the best practice standards. The police department passed the State accreditation in the spring and are good for five (5) years.

Jill Bailey wanted to announce that the Mayor had asked for a discounted car wash from Jeremy Deters and BP and they have agreed to provide a \$2 discount car wash for all Taylor Mill residents due to the construction until the end of the year.

Commissioner Kuehne made a motion to go into executive session in regards to 61.810 (B) – Deliberations on the future acquisition or sale of real property and 61.810 (C) – Discussions of proposed or pending litigation. Commissioner Reis made a second. All commissioners were in favor

MOTION CARRIED

The meeting re-opened to the public at 9:05 pm.

The City Commission had a reading of a Municipal Order regarding the acquisition by the City of Taylor Mill of the Real Estate known and identified as 5112 Taylor Mill Road with a PIDN of 057-20-00-007.00.

Commissioner Reis made a motion to accept the Municipal Order as read. Mayor Bell made a second. The City Administrator called the roll. Commissioner Reis – Yes, Mayor Bell – Yes, Commissioner Kreimborg – Yes, Commissioner Kuehne – Yes. Commissioner Murray – Yes. All commissioners were in favor.

MOTION CARRIED

Ms. Bailey provided the City Commission an update in regards to the Holland Rosen Development and discussed with them the installation of pedestrian street lights and the expansion of our underground utility efforts. Additionally, the issuance of a zoning permit was addressed and Ms. Bailey recommended that the City pass a Municipal Order directing the NKAPC to issue The Districts of Taylor Mill (aka the Holland Rosen Development) a zoning permit based upon a conditional report issued by the staff of the NKAPC.

Commissioner Kuehne made a motion to adopt a Municipal Order of the City of Taylor Mill in Kenton County, Kentucky regarding the application of the Districts of Taylor Mill, LLC for a zoning permit. Commissioner Kreimborg made a second. The City Administrator called the roll. Commissioner Kuehne – Yes, Commissioner Kreimborg – Yes, Mayor Bell – Yes, Commissioner Murray – Yes, Commissioner Reis – Yes. All commissioners were in favor.

MOTION CARRIED

The City Commission discussed a variety of issues pertaining to the zoning and design guidelines of the Downtown Taylor Mill Districts and unanimously requested that the City Administrator move forward with filing a text amendment to addresses issues pertaining to the following elements of the code:

1. A required installation of pedestrian street lights in ROW adjacent to all city and state roadways when not already installed. These lights shall match in integrity and style the existing lights the City is installing along Pride Parkway.
2. Review the text in all DTM Zones as they pertain to building height requirements. Specifically it shall be addressed that all buildings must specific a minimum of 2 story development to continue to foster a true downtown environment.
3. Remove gasoline stations from all zones affiliated with the DTM Zones as they are deemed to be non-pedestrian friendly business and thus not in compliance with intent of a walkable pedestrian friendly environment. Some discussion was ongoing in regards to restricting gas stations to DTM 1 as we already have one station in place. It was the feeling of the Commission to consult with the planning staff of the NKAPC on this issue.
4. Reduce the parking requirements in all DTM Zones.

Ms. Bailey identified to the City Commission an ongoing problem with a main computer server and further identified the need to replace the system as soon as possible. Commissioner Kuehne made a motion to approve the purchase of a new server. Commissioner Murray made a second. The City Administrator called the roll. Commissioner Kuehne – Yes, Commissioner Murray – Yes, Mayor Bell – Yes, Commissioner Kreimborg – Yes, Commissioner Reis – Yes. All commissioners were in favor.

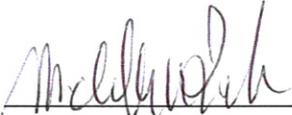
MOTION CARRIED

There being no further business, Commissioner Murray made a motion to adjourn. Commissioner Kuehne made a second. All in favor. The meeting adjourned at 10:10 p.m.

Next Commission meeting will be Wednesday, December 4, 2013.



Mayor Daniel L. Bell

ATTEST: 

DATE: 12-4-2013