

Agenda

Monday, March 11, 2013
4:16 PM

City of Taylor Mill Commission Meeting March 13, 2013 7:00 p.m.

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Murray.

MINUTES: Minutes from the February 13th, 2013 Commission Meeting.

GUESTS: Taylor Mill Police Explorers (Office James Mills).

LEGISLATION:

UNFINISHED BUSINESS: Church Street Repavement Project (CDS & Assoc).

NEW BUSINESS:

- KY 16 Streetscape/Gateway Project – Chris Manning.
- SD1 Easement Acquisition for Stormwater Project.

BUILDING & ZONING:

DEPARTMENT REPORTS:

City Administrator.	Legal Counsel.
Administration.	Maintenance.
Engineering.	Parks & Recreation.
Finance.	Police.
Fire.	

EXECUTIVE SESSION:

ADJOURNMENT:

ANNOUNCEMENTS:

**City of Taylor Mill
COMMISSION MEETING
March 13, 2013**

The meeting was called to order at 7:00 p.m. Commissioner Reis gave the invocation, followed by the Pledge of Allegiance led by Mayor Bell. Commissioner Kreimborg, Commissioner Murray, Commissioner Kuehne, Commissioner Reis, and Mayor Bell were present.

Commissioner Kuehne made a motion to accept the minutes from the February 13, 2013 Commission Meeting as submitted. Commissioner Reis made a second. All in favor, Aye.

MOTION CARRIED

GUESTS:

Chief Knauf informed the Commission that the Explorer Program under the direction of Officer James Mills, Officer Heather Mitchell and Sergeant Karen Spanyer attended a winter games competition in Gatlinburg, Tennessee in January. Officer Mills gave an overview of the Explorer Program and a short presentation on the competition. Officer Mills introduced the Explorers: Zach Tichenor, Cardell Bonslater, Cody Kledzik, McKenzy Brackens (not present) and Trey Henson (not present).

Mayor Bell thanked the Explorers and wished them well. Commissioner Reis presented each Explorer with Taylor Mill Police Department Challenge Coins and thanked them for their efforts. Ms. Bailey thanked the Police Department Staff for their work with the Explorer Program.

LEGISLATION –No Report

UNFINISHED BUSINESS

Church Street Re-pavement Project - Mark Brueggemann from CDS & Associates explained that SD1 is going to be doing some upgrades to the sewer lines in the Winston Park area this summer. Mr. Brueggemann says this is a good opportunity for the City of Taylor Mill to mill and repave Gail Court, Janet Drive, Faye Drive, Valley View, Primrose, Sunset and a portion of Church Street. This work could be done in conjunction with SD1's work and SD1 would cost share for the repaving project. Mr. Brueggemann said that these streets would be milled and repaved with minimal curb work. Mr. Brueggemann gave a cost estimate for the entire project of \$486,000. Mr. Brueggemann said \$136,000 would be the responsibility of SD1 and Taylor Mill would be responsible for \$350,000.

Ms. Bailey added that Church Street needs some repairs to sidewalks and she reiterated that this project does not include total curb replacement. Ms. Bailey said this project would equal all of this year and next year's Municipal Road Aid money. Ms. Bailey also indicated that NKWD may be willing to participate with some of the cost too, but that amount has not been determined. Commissioner Murray asked if Duke had been notified of the pending work. Mr. Brueggemann said Duke had been contacted,

but he will contact them again. Commissioner Reis said he believes Duke is pretty much completed with any work they had planned to do in this area.

Mr. Brueggemann said that SD1 would prepare the bids for this project and CDS would review them. Mr. Brueggemann also said that NKWD will be replacing water mains on Faye and a portion of Church Street, but no water main replacement on the other streets mentioned. Mayor Bell thinks it is a good idea because it will increase the property values and save the City of Taylor Mill some money. Commissioner Kuehne asked how long would construction take. Mr. Brueggemann said all of this summer and probably most of next spring. Commissioner Murray asked if Doris Drive was included. Mr. Brueggemann said SD1 has no plans for doing work on Doris Drive. Mr. Brueggemann said we could have an alternate bid for milling and paving Doris Drive and that he would verify with SD1 if they have any future plans for work on Doris Drive. Commissioner Reis said we should review our budget because some other roads have been approved for improvements and we are significantly financially committed to the new KY-16.

Mayor Bell asked if SD1 were still going to construct trails in the Winston Park hollow. Ms. Bailey informed that the trail project had been cut from SD1's budget. Mayor Bell suggested the city meet with SD1 and explores the possibility of any grant opportunities.

Commissioner Reis made a motion for the City to mill and repave the mentioned streets. Commissioner Murray made a second. The Assistant to the C.A.O. called for the vote:

Commissioner Reis –yes
Commissioner Murray –yes
Commissioner Kreimborg –yes
Commissioner Kuehne –yes
Mayor Bell –yes

MOTION CARRIED

NEW BUSINESS

KY-16 Streetscape/Gateway Project –Mr. Chris Manning from Human Nature presented a proposal to the Commission to provide a plan for the Streetscape and Gateway opportunities, decorative street and traffic lighting in the triangular areas along the new KY-16. The plan would concentrate on the edges of the new road rather than the median and would be cohesive with the Pride Park Master Plan. The plan would also include bus stops, benches and garbage cans. The plan would be a 3 phase approach and cost approximately \$27,000. Mayor Bell said the streetscape would enhance the opportunity for business development and feels we should move forward with the plan.

Commissioner Kreimborg made a motion authorizing Human Nature to create the Streetscape/Gateway master plan. Commissioner Kuehne made a second. The Assistant to the C.A.O. called for the vote:

Commissioner Kreimborg –yes
Commissioner Kuehne –yes
Commissioner Murray –yes
Commissioner Reis –yes
Mayor Bell –yes

MOTION CARRIED

SD1 Easement Acquisition for Stormwater Project –SD1 needs a temporary construction easement and a permanent easement to maintain the sewer lines on property that is owned by the City of Taylor Mill and run from Sunset Drive to Church Street. The temporary and permanent easement would be combined on one document.

Commissioner Murray made a motion to grant this easement. Commissioner Reis made a second. The Assistant to the C.A.O. called for the vote:

Commissioner Murray –yes
Commissioner Reis –yes
Commissioner Kreimborg –yes
Commissioner Kuehne –yes
Mayor Bell –yes

MOTION CARRIED

BUILDING & ZONING –No Report.

DEPARTMENT REPORTS

CITY ADMINISTRATOR –Report submitted. Ms. Bailey informed the Commission that she had received 94 applications for the Assistant City Clerk/Special Events Coordinator position. Ms. Bailey said she plans on interviewing and skill testing 12-15 applicants next Monday and will have a decision by the end of next week on who she will hire.

ADMINISTRATION –Mr. Robke informed the Commission that the City participated in the National Passport Day and it was a huge success. He processed 28 passports, 6 renewals and had to turn 5 away for insufficient documentation.

Mr. Robke said there is approximately \$28,000 in outstanding property taxes. He plans on sending out final delinquent notices and turning the remaining outstanding taxes over to Mr. Wichmann for collection in the next few weeks.

Mr. Robke also announced that the City was awarded a grant from FEMA in the amount of \$15,799 to replace the 20 year old hose on one of the pumpers. Mr. Robke informed the Commission that Thermal Imaging Camera Grant had been denied. Mr. Robke told the Commission that he applied for a Health Safety Grant for a new tread mill for the workout room and he re-applied for the grant for the amphitheater. Finally Mr. Robke informed the Commission that he attended a Grant Workshop at OKI for a sidewalk grant application that he is currently working on.

ENGINEERING – No report.

FINANCE –No report.

FIRE – Commissioner Murray announced that the next Fire House Dance is March 22, 2013 from 7:00 PM to 10:00 PM. He also announced that the Fire Department plans to use its remaining State Aid funds combined with funds from the Fire Fighter Association to purchase a new thermal imaging camera.

LEGAL COUNSEL –No report.

MAINTENANCE –Commissioner Kuehne complimented the maintenance crew on a good job during the recent snow storms. Commissioner Kuehne said the maintenance crew has been fixing pot holes, trimming trees along Wayman’s Branch, installed truck signage on Wolf Road and picked up 27 bags of trash between the city building and Pride Park.

PARKS AND RECREATION – Commissioner Kreimborg announced the Breakfast with the Easter Bunny will be on March 16 at 8:00 AM to 10:00 AM. There will be games, pictures, and breakfast. The Easter Egg Hunt will be at 1:00 PM the same day. In case of inclement weather, the Hunt will be rescheduled for the 23rd of March.

POLICE – Chief Knauf informed the Commission that the police department had completed their 2012 year-end report. He wanted to recognize Sandy Meyer and Lieutenant Wilson for their hard work in completing this report.

Commissioner Murray wanted to know when information on up-coming events was going to be posted in the reader boards at Pride Park. Ms. Bailey said she is in the process of finalizing a couple of events and once they are confirmed she will make sure the events are posted in the reader boards.

Commissioner Kuehne made a motion to adjourn the meeting. Commissioner Murray made a second. All in favor, aye. The meeting adjourned at 8:00 PM.



Mayor Bell

ATTEST:  ASST. TO C.A.O.

DATE: 4-10-13