

**City of Taylor Mill
Commission Meeting
May 10, 2017
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Frietch.

MINUTES: Minutes from the April 12th, 2017 Commission Meeting.

GUESTS: Senator Damon Thayer and Senator Chris McDaniel.
Mike Chambers, NLC Service Line Warranty Program.
Jane Frantz – 724 Redbud (Farm Apartments Phase III).

LEGISLATION: **2nd Rd of an Ord** authorizing Stop Signs on High Ridge and Wayman Branch.
2nd Rd of an Ord authorizing an assessment for street reconstruction Rosewood

UNFINISHED BUSINESS: William Slagle – 4702 Church Street (Maintenance of Ovada).

NEW BUSINESS: St. Anthony's Tent Request
Daily/Weekly City Activity Report (Commissioner Frietch)

BUILDING & ZONING:

DEPARTMENT REPORTS:	City Administrator.	Legal Counsel.
	Administration.	Maintenance.
	Engineering.	Parks & Recreation.
	Finance.	Police.
	Fire.	

SPECIAL ANNOUNCEMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

**City of Taylor Mill
COMMISSION MEETING
Wednesday, May 10, 2017**

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Mayor Bell. In attendance were: Mayor Bell, Commissioner Frietch, Commissioner Kreimborg, Commissioner Murray, and Commissioner Peace. The Mayor noted that a quorum was present for the meeting.

INVOCATION/PLEDGE OF ALLEGIANCE:

Commissioner Frietch led the invocation, followed by the Pledge of Allegiance by Mayor Bell.

MINUTES:

Commissioner Murray made a motion to accept the minutes from the Commission Meeting on April 12, 2017 as submitted. Commissioner Frietch made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Senator Chris McDaniel addressed the Commission with a Legislative Update.

Senator Damon Thayer addressed the Commission with a Legislative Update.

Mr. Mike Chambers of the National League of Cities Service Line Warranty Program addressed the Commission and reviewed program options and pricing for residents. Mr. Chambers stated the City can choose what products are offered to residents. Ms. Rita Hasler of 712 Winston Hill Drive asked if residents at Spring Hill would pay the fee or the Spring Hill Association pay the fees. Mr. Chambers reported that situation would be separate and NLC would work with them directly if they would want it offered. Ms. Bailey asked for clarification on the revenue stream and how it is sent to the City. Mr. Chambers stated it is fifty cents (\$.50) per month per household that participates and is sent to the City by the agency. Mr. Mike Blackburn of 707 Forest Lane asked if the program works on all properties including residential and commercial. Mr. Chambers stated only residential property and the contract for rental properties would be with the property owners.

Ms. Frantz of 724 Redbud Drive addressed the Commission. Ms. Frantz reported concerns with the development at the Farm Apartments, destruction to her property, and violations and language of the agreement. Ms. Bailey stated zoning permits are issued through Planning Development Services of Northern Kentucky. The Commission agreed that Mr. Roden will continue the fence with the twenty (20) foot buffer marked off. Ms. Bailey reported CMC has sixty (60) days to come into compliance before a stop work order is issued and provided the notice of violation on May 3rd or 4th.

Mr. Harry Humpert, former property owner of the area in question, addressed the Commission with concerns of The Farm development.

Ms. Linda Verst of 718 Redbud Drive addressed the Commission with concerns of The Farm development, lack of respect for the Frantz family, and unsupervised children in the woods.

Commissioner Frietch and Commissioner Peace reported zoning issues need addressed in DTM Zone 1 and Zone 2. Ms. Bailey stated it is best to work on details in a subcommittee and present those for final discussion.

Commissioner Peace gave an update with development in Zone 2.

Ms. Bailey reported documentation for right-of-way ownership has been sent from the state and deeds are being reviewed by Mr. Brueggemann.

Mr. Mike Blackburn of 707 Forest Lane addressed the Commission and suggested a City Licensing Fee be implemented for rental units.

Mr. John Lackey of 5638 Taylor Mill Road addressed the Commission with communication concerns regarding the recent water main break. Ms. Bailey reported the water district in conjunction with SD1 has a notification program available. Chief Knauf reviewed the CodeRed program.

Mayor Bell congratulated photo contest winners, Matthew Martin, Allison Ballinger, and Crew Faris.

LEGISLATION:

Mr. Wichmann gave a second reading of Ordinance 319 (5-10-2017) in the City of Taylor Mill, in Kenton County, Kentucky, establishing regulations for motor vehicle traffic on High Ridge Drive and Wayman Branch Road in the City of Taylor Mill, and providing penalties for the violation thereof. Mr. Wichmann stated in summary the Ordinance requires the installation of stop signs at the intersection of Ivy Ridge Drive and High Ridge Drive, and at the intersection of Wayman Branch Road and High Ridge Drive. Commissioner Kreimborg made a motion to approve. Commissioner Frietch made a second. The Clerk called role.

Commissioner Kreimborg – Yes

Commissioner Frietch – Yes

Mayor Bell – Yes

Commissioner Murray – Yes

Commissioner Peace – Yes

MOTION CARRIED

Mr. Wichmann gave a second reading of an Ordinance 320 (5-10-2017) in the City of Taylor Mill, in Kenton County, Kentucky, financing the cost of the reconstruction of Rosewood Court and Bluelake Drive by special assessments pursuant to K.R.S. 91A.210 through K.R.S. 290. Mr.

Wichmann stated by summary the Ordinance authorizes the reconstruction of Rosewood Court and Bluelake Drive and assesses the cost of fifty percent (50%) to the owners of the property abutting them. Commissioner Peace made a motion to approve. Commissioner Murray made a second. The Clerk called role.

Commissioner Peace – Yes
Commissioner Murray – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Kreimborg – No

MOTION CARRIED

UNFINISHED BUSINESS:

Mr. William Slagle of 4702 Church Street was not present to address the Commission. Ms. Bailey reported Mr. Brueggemann and Mr. Roden assessed the area and devised a method to construct a curb along Church Street to keep water from draining into the paper drive and down into the driveway. Ms. Bailey received clarification from the Commission to move forward with contacting Mr. Slagle to report the City will not take over maintenance on Ovada.

NEW BUSINESS:

Commissioner Kreimborg made a motion to allow St. Anthony Church to borrow the City's tents this year for their festival on June 2nd and 3rd. Commissioner Murray made a second. The Clerk called role.

Commissioner Kreimborg – Yes
Commissioner Murray – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Peace – Yes

MOTION CARRIED

Commissioner Frietch reported sending an email to the City Administration on April 18th asking for a once a week high-level daily/weekly report that includes a couple bullet points per day with City business that took place. Commission Frietch stated receiving a response that Friday indicating the report will not be sent, Commissioners were spoken to and it needs to be discussed in a Commission Meeting. Commissioner Frietch stated this is New Business for the Commissioners who were spoken with, as opposed to just her request as it states on the agenda. Commissioner Frietch stated wanting to be kept in the loop and not receive information from other Commissioners after the fact. Commissioner Frietch stated it is not meant to be cumbersome. Commissioner Frietch read her email from April 18th. Commissioner Frietch stated it is a tool to keep the Commission in the loop. Ms. Bailey stated she will provide whatever report she is directed to provide. After a brief discussion, the Commission agreed for Ms. Bailey

to submit weekly high-level bullet point reports outlining important daily activity, to be used as a communication tool.

Mayor Bell noted preliminary information will be sent to the Commission in regards to revising the ethics code ordinance and to receive an ethics certification from the Kentucky League of Cities.

BUILDING AND ZONING:

No Building and Zoning report.

DEPARTMENT REPORTS:

-CITY ADMINISTRATOR: Nothing further to report.

-ENGINEERING: Mr. Brueggemann reviewed engineering projects in the City with estimated timelines for the completion of projects. Ms. Wright is to verify if the fifty thousand dollars (\$50,000.00) received in emergency road aid for Old Taylor Mill Road can be used for the lower cost fix of the railroad rail stabilization. The Commission agreed to table the Mason Road and Old Taylor Mill Road stabilization project discussions until the June Commission Meeting when results are known from the Mason Road municipal road aid application.

-FINANCE: Ms. Wright reported the chart of accounts are being prepared for OpenGov and the audit for 2016-2017 Fiscal Year is the week of October 9th.

-FIRE: Commissioner Murray reviewed April Fire Department statistics with a total billing of twenty-three thousand three hundred and ninety-two dollars (\$23,392.00).

Commissioner Murray made a motion to hire Johnny Williams for the full time position. Commissioner Frietch made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Frietch – Yes
Mayor Bell – Yes
Commissioner Kreimborg – Yes
Commissioner Peace – Yes

MOTION CARRIED

Chief Stager reported an estimated delivery time of late September for the new squad. Chief Stager reported the Fire Department will not pump out basements once it becomes sewage water and it is handled through SD1 and insurance. Chief Stager reported the grants the Fire Department applied for is on the third step in the grant review process.

-LEGAL: No Legal report.

-MAINTENANCE: Commissioner Peace recognized volunteers from Lakeside Christian Church who participated in the park cleanup. Mr. Roden reported street sweeping will finish next week. Mr. Roden reported the ADA swings were delivered and one swing will be

installed on the existing playground. Ms. Bailey reported the cost for resurfacing the entire playground is seventy-eight thousand dollars (\$78,000.00) and the cost for the portion of the playground for the wheelchair swing is approximately nineteen thousand dollars (\$19,000.00). Commissioner Frietch suggested reaching out to businesses for donations with recognition by paver or plaque. Commissioner Murray agreed and suggested a standing reader board as an option for recognition. Ms. Bailey and Ms. Forsyth will develop a donation opportunity letter.

-PARKS AND RECREATION: Commissioner Kreimborg noted the Taylor Mill Swim Club is opening Saturday at 10:00 a.m. Ms. Forsyth reviewed events and noted two-dollar (\$2.00) yard sale permits are available for the city-wide yard sale on May 19th and 20th and the Tasty Tuesday schedule is available online.

-POLICE: Commissioner Frietch reviewed Police Department reports and calls for the month of April. Commissioner Frietch and Chief Knauf reported making contacts to engage the Taylor Mill Police Department in the Quick Response Program. Commissioner Frietch noted River City News covered the CALEA accreditation. Chief Knauf reported on the Scott High School terroristic threats. Chief Knauf announced the retirement of Specialist Tim Bailey with his last day on August 31st.

Commissioner Frietch made a motion to accept the resignation of Specialist Tim Bailey. Commissioner Murray made a second. The Clerk called role.

- Commissioner Frietch – Yes
- Commissioner Murray – Yes
- Mayor Bell – Yes
- Commissioner Kreimborg – Yes
- Commissioner Peace – Yes

MOTION CARRIED

SPECIAL ANNOUCEMENTS:

Mayor Bell noted on May 1st Sanitation District One (SD1) voted and approved a Backup Assistance Program for property owners that prevents sewer backups.

EXECUTIVE SESSION:

No Executive Session.

ADJOURNMENT:

There being no further business, Commissioner Kreimborg made a motion to adjourn. Commissioner Murray made a second. All Commissioners present were in favor.

MOTION CARRIED

The meeting adjourned at 10:15 p.m.

The next Commission Meeting will be Wednesday, June 14, 2017 at 7:00 pm.

Daniel L Bell

Mayor Daniel L. Bell

ATTEST: Mona Trovati DATE: July 24, 2017