

**City of Taylor Mill
Special Commission Meeting
March 8, 2017
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Murray.

MINUTES: Minutes from the February 11, 2017 Special Commission Meeting.
Minutes from the February 15, 2017 Special Commission Meeting.

GUESTS: TM Explorers (Recognitions & Acknowledgements)

LEGISLATION: **Proclamation** for Child Abuse Prevention Month.

UNFINISHED BUSINESS:

NEW BUSINESS:

BUILDING & ZONING:

DEPARTMENT REPORTS: City Administrator. Legal Counsel.
Administration. Maintenance.
Engineering. Parks & Recreation.
Finance. Police.
Fire.

EXECUTIVE SESSION:

ADJOURNMENT:

ANNOUNCEMENTS:

**City of Taylor Mill
COMMISSION MEETING
March 8, 2017**

The meeting was called to order at 7:00 p.m. by Mayor Bell. Mayor Bell led the Pledge of Allegiance, followed by the invocation led by Commissioner Murray. The City Clerk called the roll.

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|------------------------|------|
| Mayor Bell | Here |
| Commissioner Frietch | Here |
| Commissioner Kreimborg | Here |
| Commissioner Murray | Here |
| Commissioner Peace | Here |

The Mayor noted that a quorum was present for the meeting.

Commissioner Kreimborg made a motion to accept the minutes from the Special Commission Meeting on February 11, 2017 as submitted. Commissioner Peace made a second. All Commissioners present were in favor.

MOTION CARRIED

Commissioner Murray made a motion to accept the minutes from the Special Commission Meeting on February 15, 2017 as submitted. Commissioner Frietch made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Commissioner Frietch stated the Taylor Mill Explorers program is a great program and hopes to get more recruits. Commissioner Frietch stated the Explorers are gaining valuable knowledge from the program that can be used throughout their lives at crucial times.

Sgt. Mills stated the post has been in existence for six (6) years. Sgt. Mills stated for the first time, the post has three (3) members aging out. Sgt. Mills and Commissioner Frietch presented Zach Tichenor and Jacob Lemker with a plaque. Sgt. Mills reviewed results from Winterfest in

Gatlinburg, Tennessee. Sgt. Mills thanked the City for their support. Commissioner Frietch thanked Sgt. Mills for his hard work and the hard work of all those involved with the program.

Mr. Keith Riddell of 5134 Taylor Mill Road addressed the Commission. Mr. Riddell stated attending the Commission Meeting last month regarding an issue of loud noise occurring in the middle of the night. Mr. Riddell stated the Taylor Mill Police Department rectified the problem. Mr. Riddell thanked the Taylor Mill Police Department.

LEGISLATION:

Mayor Bell read a Proclamation of the City of Taylor Mill proclaiming the 15th day of March, 2017 as Eagle Spirit Day in the City of Taylor Mill. Commissioner Kreimborg made a motion to adopt a Proclamation of the City of Taylor Mill proclaiming the 15th day of March, 2017 as Eagle Spirit Day in the City of Taylor Mill. Commissioner Murray made a second. All Commissioners present were in favor.

MOTION CARRIED

Commissioner Kreimborg stated Scott High School played a great game. The Commission congratulated the team and the players who made the All-Tournament Team.

Ms. Bailey read a Proclamation of the City of Taylor Mill proclaiming the month of April 2017 as National Child Abuse Prevention Month in the City of Taylor Mill. Commissioner Murray made a motion to adopt a Proclamation of the City of Taylor Mill proclaiming the month of April 2017 as National Child Abuse Prevention Month in the City of Taylor Mill. Commissioner Frietch made a second. All Commissioners present were in favor.

MOTION CARRIED

Commissioner Frietch asked if the City ever considered participating in the pinwheel project. Commissioner Frietch stated the pinwheel project is headed by the Northern Kentucky Children's Advocacy Center.

Ms. Bailey stated unfamiliarity with project. Ms. Bailey asked Ms. Forsyth to research the pinwheel project.

Commissioner Kreimborg stated a program put on by Tom Gill Chevrolet for Child Abuse Prevention Month. Ms. Bailey stated Tom Gill contacted the City regarding the Proclamation passed tonight.

UNFINISHED BUSINESS:

No Unfinished Business.

NEW BUSINESS:

Mayor Bell stated an "I Hate Heroin Walk" will take place April 29th in Taylor Mill. Mayor Bell stated information will be posted on the website and Facebook. Ms. Bailey stated it is 11:30 a.m. through 1:30 p.m.

Mayor Bell stated the Kenton County Mayors Group initiated a new program called "City Talk" that will air tomorrow night. Mayor Bells stated the first episode will focus on zoning issues and subsequent programs will play throughout the year on various topics that affect the City. Mayor Bell stated discussing dispatch in an episode of "City Talk" in May or June.

BUILDING AND ZONING:

No Building & Zoning Reports.

REPORTS:

City Administrator

Ms. Bailey stated providing the Commission a copy of Open Records and Public Hearing information required by the Attorney General's Office for newly elected officials. Ms. Bailey asked the Commission to sign the proof of acknowledgment and receipt and return it to her after the meeting. Ms. Bailey stated she will file the appropriate paperwork.

Ms. Bailey stated Commissioner Murray requested all individuals in the apartment complex on Old Taylor Mill be surveyed. Ms. Bailey stated it is approximately one hundred surveys that will be sent out. Ms. Bailey stated at the intersection of KY-16 and Old Taylor Mill Road are lit LED signs with street names. Ms. Bailey stated the street sign for Honey and Pride Parkway has been ordered. Ms. Bailey stated an additional expense to change the name of that section of roadway. Ms. Bailey asked the Commission if they want the surveys sent out. Ms. Bailey stated a possible broad range of responses with contact of over one hundred people. Ms. Bailey stated the City has a financial investment in LED signs. Ms. Bailey asked for additional discussion.

Commissioner Kreimborg requested an email with details for the Commission to evaluate and study the information deeper.

Commissioner Murray stated approximately twenty-one (21) shops in the Shopping Center and approximately ninety-six (96) apartments that will have to change their addresses if the street name is changed. Commissioner Murray stated it will inconvenience a lot of people. Commissioner Murray stated the other side has four houses and one business.

Mayor Bell stated it is never an easy answer in changing someone's address. Mayor Bell stated the smaller number of affected residents should be changed for safety reasons.

Commissioner Kreimborg asked Chief Knauf if there are problems with Mason and South Mason.

Chief Knauf stated not recently. Chief Knauf stated it is a part of field training. Chief Knauf stated past infrequent issues.

Chief Stager stated address confusion with the recent accident on Pride Parkway. Chief Stager stated the Fire Department uses Active 9-1-1 on their phones. Chief Stager stated it gives turn-by-turn directions. Chief Knauf stated GPS still shows Robertson Road as connected. Chief Stager stated recently being dispatched to Morning Glory and the GPS directed him to Floral Hills as the arriving address. Chief Stager stated more issues arise from mutual aid. Chief Stager stated map books are updated every two years.

Mayor Bell stated a price cannot be put on safety.

Ms. Bailey stated the topic is back on the April Commission Meeting agenda. Ms. Bailey requested clarification on the surveys. Mayor Bell and Commissioner Peace agreed with not sending surveys to the apartments. Ms. Bailey stated proceeding with surveying a section of Robertson that Mr. Reis is working on and the other section of Old Taylor Mill Road. Commissioner Frietch asked Ms. Bailey to survey both roads including the section of Robertson Road being discussed and Old Taylor Mill Road. Commissioner Frietch stated there needs to be consistency in how the street name changes are handled. Commissioner Frietch stated what you do for one, you do for the other.

Engineering

Mr. Seitzinger gave an update on the Pride Parkway lighting project. Mr. Seitzinger stated poles are anticipated to be delivered in mid-April. Mr. Seitzinger stated the concrete bases should be in by March 17th, but is weather dependent. Mr. Seitzinger gave an update on the Taylor Mill Road sidewalk project. Mr. Seitzinger stated the encroachment permit has been received from the state. Mr. Seitzinger stated meetings will be scheduled with homeowners to discuss easements. Mr. Seitzinger gave an update on the Church Street project. Mr. Seitzinger stated SD1 is putting the project out to bid at the end of the month. Mr. Seitzinger stated it will bid in April and be brought to their May Council Meeting. Mr. Seitzinger stated SD1 will decide if the project will move forward. Mr. Seitzinger stated Northern Kentucky Water District wants to proceed with water main replacements on Church Street and Faye Street. Ms. Bailey stated there is still a cost sharing opportunity. Mr. Seitzinger gave an update on the Rosewood and Bluelake project. Mr. Seitzinger stated letters have been sent out for the Public Hearing on March 14th at 11:00 a.m. Mr. Seitzinger stated it will be brought for a first reading at the April Commission Meeting with a second reading at the May Commission Meeting. Mr. Seitzinger stated the entire schedule for the project is in the Engineering Report. Mr. Seitzinger gave an update on the Pride Parkway/Honey Traffic Signal. Mr. Seitzinger stated shop drawings have been approved by the state and poles have been ordered. Mr. Seitzinger stated the poles approximate arrival date is sixteen (16) weeks.

Finance

Ms. Wright stated the City is hosting a Passport Day on Saturday, March 18th from 10:00 a.m. to 3:00 p.m. at the City Building. Ms. Wright stated passport volume has picked up due to spring

and summer travel. Ms. Wright stated the Commission received extensive financial reports and is waiting for direction on the reports the Commission would like to see going forward.

Commissioner Kreimborg asked Ms. Wright if she received feedback from the extensive reports she provided.

Ms. Wright stated no. Ms. Wright stated she will wait for the Commission's direction as to which reports they would like to see on a monthly basis.

Commissioner Frietch stated she is reviewing the reports.

Commissioner Kreimborg asked Commissioner Frietch if she had questions regarding the reports so far.

Commissioner Frietch stated questions regarding the budget, and the budget being broken out showing percentages per month and year-to-date in relation to expenses and budgeted dollar amounts.

Ms. Bailey stated OpenGov should be up and running in April.

Fire

Commissioner Murray stated for the month of February, the Fire Department had forty-three (43) EMS calls and twenty-nine (29) Fire/EMS calls for a total of seventy-two (72) calls for service. Commissioner Murray stated mutual aid was received five (5) times and given ten (10) times. Commissioner Murray and Chief Stager reviewed mutual aid received for the recent accident on Pride Parkway. Commissioner Murray stated it was a massive effort and went as well as could be expected. Commissioner Murray thanked all those who helped out. Ms. Bailey stated it was a group effort and maintenance was also a huge help.

Chief Stager stated receiving an official resignation notice from Firefighter/Medic Adam Hinkle who received a position with Florence. Chief Stager stated his last day is March 19th. Chief Stager stated Adam Hinkle requested to stay on part-time.

Commissioner Murray made a motion to accept Firefighter/Medic Adam Hinkle's letter of resignation. Commissioner Frietch made a second. The Clerk called role.

Commissioner Murray – Yes

Commissioner Frietch – Yes

Mayor Bell – Yes

Commissioner Kreimborg – Yes

Commissioner Peace – Yes

MOTION CARRIED

Commissioner Murray made a motion to hire Firefighter/Medic Adam Hinkle to part-time status. Commissioner Peace made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Peace – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Commissioner Murray stated pay was not an issue with Mr. Hinkle. Commissioner Murray stated young hires want to move to a department with a high call volume. Commissioner Murray stated Mr. Hinkle wanting to stay part-time shows how the department is ran.

Ms. Bailey stated Adam Hinkle's part-time start date needs to be coordinated with the new payroll period.

Chief Stager stated the website and social media has been blanketed with Firefighter/Medic open positions. Chief Stager stated nineteen (19) businesses were inspected this month. Chief Stager stated the power load systems and power cot has been ordered with a ten (10) to twelve (12) week build time. Chief Stager stated applying for a Public Safety Grant through Firehouse Subs.

Chief Stager reviewed the single bid received for a new ambulance from Horton with a total cost of one hundred and eighty-five thousand nine hundred and nineteen dollars (\$185,919.00). Ms. Bailey stated the previous City Commission had been allocating for the last couple of years toward a line item earmarked for a squad. Ms. Bailey stated an approximate amount of one hundred and twenty five thousand dollars (\$125,000.00) to one hundred and fifty thousand dollars (\$150,000.00) saved in the line item. Ms. Bailey stated a six (6) month build time for the ambulance with arrival next fiscal year. Ms. Bailey stated the remaining balance needs allocated this fiscal year. Ms. Bailey stated the cot and track system was not budgeted for. Ms. Bailey stated it will have to transpire through a budget amendment in May. Ms. Bailey stated the funds will come from a surplus that accumulated through last fiscal year. Ms. Bailey stated the funds are available for the purchase but will need officially allocated next fiscal year.

Commissioner Murray made a motion to accept Horton Emergency Vehicle's bid for a new ambulance for a cost of one hundred and eighty-five thousand nine hundred and nineteen dollars (\$185,919.00), as recommended by the EMS Committee. Commissioner Peace made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Peace – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Chief Stager stated the ambulance color will be white over red. Chief Stager stated the difference in price for a red ambulance was six thousand dollars (\$6,000.00).

Mayor Bell stated the ambulance was purchased with a frugal attitude.

Chief Stager stated the Fire Department has 815 back. Chief Stager stated after speaking to the Maintenance Department, he decided to have 815 reevaluated at Fuller Ford. Chief Stager stated Fuller Ford agreed with Haag Ford. Chief Stager stated the best course of action is to replace the engine in 815. Chief Stager stated Fuller Ford quoted a price of thirteen thousand eight hundred and fifty dollars (\$13,850.00) and an addition three thousand dollars (\$3,000.00) in labor. Chief Stager stated a noise was heard today at the rear end of the squad. Chief Stager stated the issues will not be known until it's looked at. Chief Stager stated worst case scenario to fix the rear of 815 is two thousand nine hundred and sixty-six dollars and twenty-seven cents (\$2,966.27). Chief Stager stated the price includes labor of one thousand dollars (\$1,000.00). Chief Stager asked the Commission for guidance. Chief Stager noted the repairs are under the cost of the original quote from Haag of twenty-two thousand dollars (\$22,000.00) for repairs. Chief Stager stated the total figure is nineteen thousand eight hundred and sixty-one dollars (\$19,861.00). Chief Stager stated a two (2) year warranty on repairs.

Ms. Bailey stated 814 is too small and the City knows it needs to be replaced. Ms. Bailey stated 815 has significant engine problems that has to be addressed. Ms. Bailey stated the Commission needs to decide if they want to address the problems with 815 or the alternate direction is to not have two squads. Ms. Bailey stated the second squad is used as a backup. Ms. Bailey stated the second rail system was purchased to support a second squad. Commissioner Murray noted the rail system will not work in 814. Mayor Bell stated the City needs a second squad. Commissioner Kreimborg asked the trade-in value on 814. Chief Stager stated they receive more if the City sold it themselves. Chief Stager stated Horton offered five thousand dollars (\$5,000.00). Chief Stager stated everyone wants the work horse engine in 814. Commissioner Murray stated he would like to have a second squad.

Commissioner Murray made a motion to repair squad 815 with a cost of nineteen thousand eight hundred and sixty-one dollars in repairs (\$19,861.00). Mayor Bell made a second. The Clerk called role.

Commissioner Murray – Yes

Mayor Bell – Yes

Commissioner Frietch – Yes

Commissioner Kreimborg – Yes

Commissioner Peace – Yes

MOTION CARRIED

Ms. Bailey noted the repairs will be a part of the budget amendment.

Chief Stager stated the Fire Department's Annual Report has been submitted to Ms. Bailey.

Chief Stager stated a total of eight hundred and ten (810) calls of service in 2016. Chief Stager stated a copy will be available at the Firehouse. Chief Stager reviewed a breakdown of the total cost to hire a firefighter. Chief Stager stated the current total is sixty-four thousand five hundred and fifty-two dollars and fifty-six cents (\$64,552.56). Chief Stager stated the busiest day of the year is Tuesday and the busiest month is December. Chief Stager stated the majority of mutual aid given was to Ryland Heights and Covington. Chief Stager stated the majority of mutual aid received was from Ft. Wright and Covington.

Chief Stager stated Open Burn will run until May 1st. Chief Stager stated you cannot burn when the wind is greater than ten miles per hour. Chief Stager stated Daylight Savings is Saturday. Chief Stager stated to change smoke detector batteries when changing clocks.

Legal

No Legal report.

Maintenance

Commissioner Peace commented that frugal is good. Commissioner Peace stated the Maintenance Department salvaged sign posts to save money. Commissioner Peace appreciated the sign placement over the purple play structure at Pride Park. Mr. Roden stated Lakeside Christian Church would like to do a clean-up at Pride Park. Mr. Roden stated approximately twenty volunteers want to plant and spread mulch on April 22nd from 9:00 a.m. to 12:00 p.m. Mr. Roden stated more information is to come.

Parks and Recreation

Commissioner Kreimborg stated meeting with Ms. Bailey and Ms. Forsyth to go through upcoming events.

Ms. Forsyth stated the Photography Contest is still running. Ms. Forsyth stated information and an entry form can be found on the website. Ms. Forsyth stated the Easter Egg Hunt is Saturday, April 1st. Ms. Forsyth stated the Egg Hunt begins at 1:00 p.m. and Marty's Waffles will be attending. Ms. Forsyth stated the annual Shred Event is Saturday, April 22nd from 9:30 a.m. to 11:30 a.m. Ms. Forsyth stated the City-Wide Yard Sale is May 19th and 20th. Ms. Forsyth stated applying for the City Stories Project through the Kentucky League of Cities and the University of Kentucky Nunn Center for Oral History.

Police

Commissioner Frietch stated in the month of February, the Police Department had thirteen (13) accidents, four (4) with injuries. Commissioner Frietch stated their hearts go out to all those involved in the accident on Pride Parkway. Commissioner Frietch asked drivers to slow down. Commissioner Frietch stated accidents occurred at Honey Drive and the Scott High School area.

Commissioner Frietch stated a total of nine (9) adult violence offenses, four (4) theft, and nine (9) others. Commissioner Frietch stated citations are up. Commissioner Frietch stated a total of nine (9) juvenile offenses.

Chief Knauf stated the department placed a tracking system on Pride Parkway for a seven (7) day period. Chief Knauf stated a total of seventy seven thousand (77,000) vehicles traveled Pride Parkway with seventy-eight percent (78%) of the vehicles traveling fifty (50) miles per hour or less and twenty-two percent (22%) speeding. Chief Knauf thanked Chief Jones for sending officers to assist in enforcement efforts.

Commissioner Kreimborg asked if there is a time speeding is up more than usual. Chief Knauf stated morning and afternoon rush.

Ms. Bailey asked Chief Stager and Chief Knauf to send Ms. Forsyth their year-end reports for the website.

Commissioner Kreimborg stated there is a new business in the City, Spiff Construction, located at the Klenco property.

Commissioner Murray stated Taylor Mill placed number seven in the "Safest Cities in Kentucky".

Mayor Bell stated Chief Knauf is taking initiative to talk to the kids at Scott about driving issues. Chief Knauf stated the administration at Scott thinks it is too fresh right now. Chief Knauf stated the plan is to use the incident as a teachable moment. Mayor Bell thanked Chief Knauf for his effort.

Mr. Robert Kidwell of 709 Lakewood addressed the Commission. Mr. Kidwell stated he resides on the corner of Lakewood. Mr. Kidwell offered the Police Department the use of his corner lot if the department would like to have a demonstration for a teachable moment.

There being no further business, Commissioner Murray made a motion to adjourn. Commissioner Kreimborg made a second. All Commissioners present were in favor.

MOTION CARRIED

The meeting adjourned at 8:41 p.m.

The next Commission Meeting will be Wednesday, April 12, 2017 at 7:00 pm.

Daniel L. Bell

Mayor Daniel L. Bell

ATTEST: Dena Faugh

DATE: 4-17-17