



City of Taylor Mill

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Memorandum

DATE: March 17, 2015
TO: All City Commissioners and Interested Parties
FROM: Daniel L. Bell, Mayor
RE: Special Meeting

The City of Taylor Mill will hold a special meeting on Wednesday, March 18, 2015 at 7:00 p.m. The purpose of the meeting is to hold our regularly scheduled Commission Meeting that was originally scheduled for Wednesday, March 11, 2015, but canceled due to scheduling conflicts. The City Commission will hear any and all issues that are brought before them for consideration. The meeting will be held at the Taylor Mill Municipal Building located at 5225 Taylor Mill Road, Taylor Mill, KY 41015.

For additional information please contact Ms. Jill Cain Bailey, City Administrator, at 581-3234. Thank you.

A handwritten signature in black ink, appearing to read "Daniel L. Bell", is written in a cursive style.

**City of Taylor Mill
Commission Meeting
March 18, 2015
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Reis

MINUTES: Minutes from the February 4, 2015 Commission Meeting.

GUESTS: **Rick Gabbard** (New Taylor Mill Firefighter/Paramedic).
Taylor Mill Police Explorer Winter Games (Officer Mills).
Jim Perry (3476 Lindenwood Drive, Erlanger KY).

LEGISLATION: **Municipal Order** appointing Commission Liaisons.

UNFINISHED BUSINESS:

NEW BUSINESS: ***St. Anthony Tent Request**
***Wayman Branch Stabilization Bids**

BUILDING & ZONING:

DEPARTMENT REPORTS: City Administrator. Legal Counsel.
Administration. Maintenance.
Engineering. Parks & Recreation.
Finance. Police.
Fire.

EXECUTIVE SESSION:

ADJOURNMENT:

ANNOUNCEMENTS:

**City Of Taylor Mill
SPECIAL COMMISSION MEETING
March 18, 2015**

The meeting was called to order at 7:00 pm by Mayor Pro Tem Debby Kreimborg. Commissioner Reis gave the invocation, followed by the Pledge of Allegiance led by Mayor Pro Tem Kreimborg. The City Clerk called the roll.

Mayor Bell	Absent
Commissioner/Mayor Pro Tem Kreimborg	Here
Commissioner Kuehne	Here
Commissioner Murray	Here
Commissioner Reis	Here

Mayor Pro Tem Kreimborg noted that a quorum was present for the meeting.

Commissioner Murray made a motion to accept the minutes from the Commission Meeting on February 4, 2015 as submitted. Commissioner Kuehne made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Commissioner Murray introduced the City's new Firefighter/Paramedic, Rick Gabbard. Commissioner Murray congratulated Mr. Gabbard on his new position while Mr. Gabbard's wife, Stephanie, pinned his badge. Chief Stager commented that Mr. Gabbard was highly recommended and qualified for the position and was gelling perfectly with the staff. Mr. Gabbard introduced his family to the Commission and commented he was very happy to be with the City.

Chief Knauf introduced the Taylor Mill Police Explorers who recently participated in the Winter Games in Gatlinburg, Tennessee. Chief Knauf thanked Officer Mills, Officer Mitchell, Officer Lyon and Sargent Spayner for championing the Explorer Program. Officer Mills presented a slide show that highlighted the Winter Games trip. Officer Mills stated four thousand kids participated in the Winter Games this year from multiple states. Officer Mills said the Explorers participated

in a written exam and were selected to participate in three events which included drug identification, active shooter response and bomb threat response. The Explorers placed 4th in drug identification, 27th in active shooter response and 11th in bomb threat response. Ms. Bailey commented the Explorers work at fund raising all year and had worked hard at the concession stands at every home Bengals game. Officer Mills added that the Explorers had also worked at the Cincinnati Bearcat games as well to raise funds. Commissioner Reis congratulated the Explorers on their achievements at the Winter Games and presented Zach Tichenor, Tiffiany Schuler, Collin Parsons, Cody Kledzik, Jake Lemker and Logan Herzog with a certificate commemorating the event.

Jim Perry of 3476 Lindenwood Drive, Erlanger, KY addressed the Commission to express his disapproval of Commissioner Murray speaking at the March 3, 2015 Erlanger City Council meeting on behalf of Mr. Frank Wichmann. Mr. Perry stated he felt it was inappropriate for a Commissioner from another city to get involved in Erlanger's business and he said he felt Erlanger's Mayor was insulted. Commissioner Murray responded that he did not attend the Erlanger Council Meeting to insert himself into Erlanger's politics. Commissioner Murray explained that Mayor Hermes had made public statements that implied Mr. Wichmann had been involved in "shady dealings" which led to his dismissal as attorney for the city of Erlanger. Commissioner Murray stated he attended the Erlanger Council Meeting to present a letter from the city of Taylor Mill inquiring about Mayor Hermes' statements and to see how Mr. Wichmann's alleged misconduct might affect Taylor Mill. Ms. Bailey commented that Mayor Hermes had corresponded with her on this matter but said that he would not share any information about Mr. Wichmann's dismissal. Commissioner Murray again stated that he was just at Erlanger's Council Meeting to facilitate an understanding of Mr. Hermes' public statements about Mr. Wichmann's dismissal and his intention was not to insert himself into Erlanger's business or insult Mr. Hermes. Ms. Bailey stated the entire Taylor Mill Commission signed the letter Commissioner Murray brought to the Erlanger Council Meeting in an effort to inquire about Mayor Hermes' public statements about Mr. Wichmann. Ms. Bailey thanked Mr. Perry for his comments.

Scott Smith of 6185 Maple Ridge Drive, addressed the Commission and expressed his appreciation for Mr. Wichmann's good work and service to the city of Taylor Mill. Ms. Bailey clarified that the city of Taylor Mill had no reason to suspect that Mr. Wichmann was involved in any kind of wrong doing despite any public comments. Mr. Smith thanked Marc Roden and the Maintenance Department for the great work they did on the roads during recent snow storms. Mr. Smith asked Mr. Roden about a time frame for patching pot holes in his subdivision. Mr. Roden stated his crew would be doing cold patching right now and that hot blacktop would be put down throughout the city in April. Ms. Bailey said that Mr. Smith's subdivision is one the city is looking at for a broader paving project in the summer.

Phil Peace of 608 Brandtly Ridge, Covington, KY addressed the Commission expressing his support for Mr. Wichmann. Mr. Peace said that Mr. Wichmann has always treated him with courtesy, respect and professionalism.

LEGISLATION:

Mr. Wichmann gave a reading of a municipal order of the city of Taylor Mill, in Kenton County, Kentucky designating members of the Taylor Mill City Commission to be liaisons with a department of the city. This order would appoint Mayor Bell as liaison to the Administration/Finance Department, Commissioner Murray as liaison to the Fire Department, Commissioner Kreimborg as Mayor Pro Tem and liaison to Parks and Recreation, Commissioner Kuehne as liaison to the Maintenance Department and Commissioner Reis as liaison to the Police Department.

Commissioner Reis made a motion to approve the order appointing members of the Taylor Mill Commission to be liaisons with departments in the city. Commissioner Murray made a second. The Clerk called role.

Commissioner Reis—Yes
Commissioner Murray—Yes
Commissioner Kreimborg—Yes
Commissioner Kuehne—Yes

MOTION CARRIED

Mr. Wichmann gave a first reading of an ordinance of the city of Taylor Mill in Kenton County, Kentucky accepting the bid of Duke Energy Kentucky, Inc. for a twenty year non-exclusive franchise for the use of the public streets, alleys and other public grounds of the city for the transmission and distribution of both natural gas and electricity through and for consumption within the city.

UNFINISHED BUSINESS:

Ms. Bailey stated there was no unfinished business to discuss.

NEW BUSINESS:

Ms. Bailey stated that St. Anthony Church had made a request to use the city's tents for an upcoming festival. Ms. Bailey said in the past the city had loaned out tents to churches and schools for various events. Ms. Bailey explained that because of an unfortunate concert event in Indiana involving tents, the Commonwealth of Kentucky had revised the regulations pertaining to tents and now requires permits and inspections for all tents at events. Ms. Bailey said the city became aware of these new requirements at Park Fest last year and had to take action to secure, permit and insure all tents at the event. Ms. Bailey expressed concern about lending the tents to St. Anthony because of these new requirements and any potential liability that could come back to the city. Ms. Bailey informed the Commission that she had reached out to the city's insurance agent, but had not had an opportunity to discuss the matter with him yet. Commissioner Reis said he would like Ms. Bailey to talk with the insurance agent first before any decision is made to lend the tents out. Commissioner Kuehne commented that Mr. Wichmann should draft a written agreement that

addresses any concerns of liability. Commissioner Murray suggested that we have written confirmation that St. Anthony would be responsible for the permit and insurance costs. Ms. Bailey clarified that if St. Anthony signs a waiver prepared by Mr. Wichmann, provides acknowledgment of insurance and acquires the necessary permits at their own cost, the Commission seemed to be in favor of lending the tents to them.

Commissioner Reis made a motion to lend the city's tents to St. Anthony Church under the condition that they sign a waiver prepared by Mr. Wichmann, provide proof of required insurance and acquire and pay for the appropriate permits for the tents. Commissioner Murray made a second. The Clerk called role.

Commissioner Reis—Yes
Commissioner Murray—Yes
Commissioner Kreimborg—Yes
Commissioner Kuehne—Yes

MOTION CARRIED

Ms. Bailey introduced Mark Brueggemann, the City Engineer and his associate, Joe Lacy who also serves as a City Engineer. Mr. Brueggemann stated Mr. Lacy had been helping him on many city projects and overseeing the Wayman Branch stabilization project. Mr. Lacy stated he had been working closely with Thelen & Associates on stabilization design and provided the Commission with a site plan showing five different sites in the plan. Mr. Lacy explained the site plan showed a base bid and an alternate bid. Mr. Lacy said the base bid was for four of the sites and the alternate bid was for site number two. Mr. Lacy said the bids included drilled shaft pier walls, fixing up the road and installing guardrails. Mr. Lacy felt the bid results were competitive and, based on the funding received in the amount of \$129,900, Mr. Lacy recommended that the Commission approve the base bid and alternate bid from Smith Construction. Ms. Bailey stated the contractor had been asked to begin the project at the end of the school year. Ms. Bailey expressed concern as the road would have to be shut down for at least thirty days. Mr. Brueggemann advised that the project would have the roadway shut down a little bit longer than thirty days. Commissioner Kuehne asked if Covington was taking care of their part of the slippage on Wayman Branch simultaneously to avoid two road closures. Mr. Brueggemann informed the Commission that he had communicated with the city of Covington and informed them about Taylor Mill's project. Mr. Brueggemann stated that Covington made no indication of any plans to repair their portion of the road at this time.

Commissioner Murray made a motion to accept the base bid and alternate bid for the Wayman Branch Stabilization Project submitted from Smith Construction. Commissioner Kuehne made a second. The Clerk called role.

Commissioner Murray—Yes
Commissioner Kuehne—Yes
Commissioner Kreimborg—Yes
Commissioner Reis—Yes

MOTION CARRIED

REPORTS:

CAO

Ms. Bailey stated the light project on Pride Parkway and existing KY-16 was moving forward and that site furnishing selections were complete. Ms. Bailey explained there were a few details left to wrap up in regards to permits and she expected those issued would be resolved soon.

Administration

Ms. Wright reported 111 passports processed for the fiscal year to date and that all departments are gearing up for next year's budget process.

Engineering

Ms. Bailey stated there were no engineering issues to discuss.

Fire

Commissioner Murray reported the Fire Department had 70 total calls for February including 46 EMS calls and 24 fire calls. Commissioner Murray said the Fire Department had one mutual aid and one police assist for the month. Commissioner Murray reported ambulance billing for February was \$25,665.00. The next dance will be March 20th from 7:00 pm to 10:00 pm with a cost of \$5.00. Ms. Bailey noted that the Police and Fire Departments had submitted annual reports for the Commission to review.

Legal

Mr. Wichmann stated there were no legal matters to be discussed.

Maintenance

Commissioner Kuehne advised residents to call the city to report any pot holes on the streets and they would be addressed as soon as possible. Commissioner Kuehne commended the Maintenance Department for their good work keeping the streets cleared during recent snow storms and thanked the Fire Department for their help in clearing the roadways as well. Mr. Roden expressed his appreciation to the Fire Department for their assistance. Mr. Roden said he would like to thank Mark from All Rite Concrete for their quick response in the city's effort to mix calcium with sand to add to the salt supply for the roads. Mr. Scott Smith asked the Commission how the city did with salt this year. Ms. Bailey commented the city had spent approximately \$32,000 on salt this year, which was down from last year. Commissioner Kuehne reported the Maintenance Department was currently taking applications for a new employee to work primarily in Pride Park. Commissioner Kuehne stated the application deadline was March 20th.

Parks and Recreation

Ms. Forsyth reported the first recreation meeting was held on March 3rd to discuss upcoming events. Ms. Forsyth said the city's Easter Egg Hunt would be held on Saturday, March 21st beginning at 1:00 pm at Pride Park. Ms. Forsyth reported the city was hosting a free weather spotting class on March 30th at 6:30 pm. Ms. Bailey announced that Pride Park had been selected as a finalist for the 2015 Best of Northern Kentucky in the park category. Ms. Forsyth confirmed that Tasty Tuesdays would begin on May 19th with Marco's Pizza.

Police

Commissioner Reis thanked Chief Knauf and his staff for their work on the year-end report and commented that it was very well done.

There being no further business, Commissioner Kuehne made a motion to adjourn. Commissioner Reis made a second. All Commissioners present were in favor.

MOTION CARRIED

The meeting adjourned at 8:55 pm.

Next Commission meeting will be Wednesday, April 8, 2015 at 7:00 pm.

 Daniel L. Bell
Daniel L. Bell
Mayor

ATTEST: Angie G. Whight
DATE: April 9, 2015