

**Commission Meeting**  
**February 14<sup>th</sup>, 2018**  
**7:00 p.m.**

**City of Taylor Mill Agenda**

**CALL TO ORDER:**

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Bell and Commissioner Kreimborg.

**MINUTES:** Minutes from the January 10th, 2018 Commission Meeting.

**GUESTS:** TMPD Promotions (Lt. Mills, Sgt. Harris, and Specialist Mitchell).  
TMPD Officer Introduction – John Vollet.  
Firefighter/Paramedic Introduction – Kyle Boeckermann.

**LEGISLATION:** **Resolution** recognizing Lt. Ron Wilson (Retired 1/31/18).  
**Resolution** regarding encumbered Public Right of Ways.  
**1<sup>st</sup> Reading** of an Ord. dealing w/ Zoning Code Amendment.(DTM Drive Thru's)  
**1<sup>st</sup> Reading** of an Ord. dealing with Pride Park and transferred land from Cov.

**UNFINISHED BUSINESS:** Pride Park Annexation Issue (Covington Property Transfer).

**NEW BUSINESS:** **\*FY 16-17 Audit Presentation (Stephanie Allgeyer).**  
**\*Tim Broering, TBNK – Cable Franchise Fees.**  
**\*Kenton County Code Enforcement Board Appt.**

**BUILDING & ZONING:** Matthew Martin – Land Use Study/Comprehensive Plan Update.

**DEPARTMENT REPORTS:** City Administrator.                      Legal Counsel.  
Administration.    Maintenance.  
Engineering.    Parks & Recreation.  
Finance.    Police.  
Fire.

**SPECIAL ANNOUNCEMENTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

**City of Taylor Mill  
COMMISSION MEETING  
Wednesday, February 14, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:00 p.m. by Mayor Bell. In attendance were: Mayor Bell, Commissioner Frietch, Commissioner Kreimborg, Commissioner Murray, Commissioner Peace, and City Attorney Frank Wichmann. The Mayor noted that a quorum was present for the meeting.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Commissioner Kreimborg led the invocation followed by the Pledge of Allegiance led by Mayor Bell.

**MINUTES:**

Commissioner Murray made a motion to accept the minutes from the Commission Meeting on January 10, 2018 as submitted. Commissioner Frietch made a second. All Commissioners present were in favor.

**MOTION CARRIED**

**GUESTS:**

Police Chief Steve Knauf announced that Sgt. James Mills was being promoted to Lieutenant and presented his Lieutenant's badge. Lt. Mills' wife pinned the new badge. Commissioner Frietch presented Lt. Mills with a plaque for his promotion. Lt. Mills thanked Chief Knauf and the Commission for the opportunity to serve as Lieutenant.

Police Chief Steve Knauf announced that Officer Cyrus Harris was being promoted to Sergeant and presented his Sergeant badge. Sgt. Harris' wife pinned the new badge. Commissioner Frietch presented Sgt. Harris with a plaque for his promotion.

Police Chief Steve Knauf announced that Officer Heather Mitchell was being promoted to Specialist and presented her Specialist badge. Specialist Mitchell's mother pinned the new badge. Commissioner Frietch presented Specialist Mitchell with a plaque for her promotion.

Commissioner Frietch made a motion to approve the promotion of Sgt. Mills to Lieutenant, Officer Harris to Sergeant and Officer Mitchell to Specialist.

Commissioner Murray made a second. The Clerk called the role.

Commissioner Frietch – Yes  
Commissioner Murray – Yes  
Mayor Bell – Yes  
Commissioner Kreimborg – Yes  
Commissioner Peace – Yes

**MOTION CARRIED**

Chief Knauf introduced Officer John Vollet to the Commission and reviewed his credentials. Commissioner Frietch made a motion to hire Officer Vollet. Commissioner Peace made a second. The Clerk called role.

Commissioner Frietch – Yes  
Commissioner Peace – Yes  
Mayor Bell – Yes  
Commissioner Kreimborg – Yes  
Commissioner Murray – Yes

**MOTION CARRIED**

Fire Chief John Stager introduced full-time Firefighter/Paramedic Kyle Boeckermann to the Commission and reviewed his credentials. Commissioner Murray and Chief Stager presented him with this badge and helmet. Mr. Boeckermann's father pinned the new badge.

Mayor Bell asked if anyone from the audience wished to address the Commission. No one present asked to speak.

**LEGISLATION:**

Ms. Bailey read a Resolution congratulating and honoring retired Police Lieutenant Ronald T. Wilson for over twenty-five (25) years of service to the Taylor Mill Community. Commissioner Kreimborg made a motion to adopt the Resolution honoring Lt. Ronald T. Wilson. Commissioner Murray made a second. All Commissioners present were in favor.

**MOTION CARRIED**

The Commission discussed a Resolution regarding encumbered public right of ways. Ms. Bailey explained the City had received quit-claim deeds regarding right of way along Pride Parkway and Taylor Mill Road pertaining to forty-four (44) parcels. The engineering firm of CT Consultants reviewed the documents and found some areas of concern regarding encumbered right of way that have taken time to sort out. The Commission agreed to read the Resolution but to wait until March to present the Resolution to Legislators in Frankfort. Commissioner Frietch made a motion to read the Resolution calling upon the Kentucky Transportation Cabinet to

unencumber quit claim deeds associated with public right of ways. Commission Murray made a second. The Clerk called role.

- Commissioner Frietch – Yes
- Commissioner Murray – Yes
- Mayor Bell – Yes
- Commissioner Kreimborg – Yes
- Commissioner Peace – Yes

**MOTION CARRIED**

Ms. Bailey read a Resolution of the City of Taylor Mill, Kentucky calling upon the Kentucky Transportation Cabinet to unencumber quit claim deeds associated with public right of ways. Commission Frietch made a motion to adopt the Resolution. Commissioner Murray made a second. The Clerk called role.

- Commissioner Frietch – Yes
- Commissioner Murray – Yes
- Mayor Bell – Yes
- Commissioner Kreimborg – Yes
- Commissioner Peace – Yes

**MOTION CARRIED**

Ms. Bailey asked Mayor Bell for clarification on when and how the Resolution would be presented to the General Assembly. Mayor Bell stated he would present the Resolution as soon as possible after the current legislative session ends. In the interest of transparency, Commissioner Peace stated that he was the local developer mentioned in the Resolution. Commissioner Peace stated he would provide a new Davis Drive to the city in accordance with subdivision standards, at his expense, in exchange for the right of way conveyed to him.

Mr. Wichmann gave a first reading of an ordinance of the city of Taylor Mill in Kenton County Kentucky, amending the text of sections 10.18, 10.19, 10.20 and 11.1 of the Taylor Mill zoning ordinance to allow drive-through facilities associated with restaurants within the DTM-1, DTM-2 and DTM-3 zones to have two ordering points and decreasing the number of off-street parking spaces required for combination restaurants.

Mr. Wichmann gave a first reading of an ordinance of the city of Taylor Mill, in Kenton County Kentucky, including within the city boundaries two parcels of land transferred from the city of Covington in Kenton County, Kentucky pursuant to K.R.S. 81.500.

## **NEW BUSINESS:**

Mayor Bell introduced Stephanie Allgeyer with the accounting firm of VonLehman & Company to present the findings of the 16-17 audit. Ms. Bailey noted that she still needed to complete her MD&A report for the audit.

Ms. Bailey: At the end of the presentation you will need to make a motion to adopt that. You can choose to do that with or without the management discussion report and I can provide that. It is entirely up to you. After sitting here thinking about it, I thought perhaps I was incorrect on that. Having said that...

Commissioner Frietch: So, my question is when we are adopting it tonight are we also adopting the MD&A, the management discussion and analysis, as well?

Ms. Bailey: I would think so. I would think it is all part of it.

Commissioner Frietch: Since we don't have that to read, maybe we should adopt it next month?

Ms. Bailey: There is not a problem in doing that. I don't have a problem with that. We have to provide the Uniform Financial Report and I don't think that document is part of that.

Stephanie Allgeyer: No

Ms. Bailey: So, we can go ahead and continue to do that. There shouldn't be a problem with that. At the next meeting I'll put it back on the agenda. We will hear your report this evening and I'll provide you the MD&A and then we will finalize them at the next meeting.

Stephanie Allgeyer: And the only piece we are really missing is a certain portion of the MD&A. It is just kind of the next year's budget and what is going on economically and that type of thing. The rest of it will remain the same. All the numbers, all that stuff. Its' just that part.

Ms. Bailey: It's just my subjective report about conditions, economic conditions.

Commissioner Murray: Is her report part of your report?

Stephanie Allgeyer: Yes.

Commissioner Murray: It becomes a part of yours?

Stephanie Allgeyer: Yes. I can show you what page it is on.

Ms. Bailey: So what you have in there now is last year's information, so my portion will update and I will provide you that copy.

Stephanie Allgeyer: We can certainly wait to issue the financial statements when it's formally accepted.

Ms. Bailey: Yes, I definitely want the new comments included in the final copy. I will make sure everyone gets a copy of it.

The Commission decided to formally adopt the FY 16-17 audit at the next Commission meeting so they had the opportunity to review the MD&A report.

Ms. Allgeyer went over the financial statements for the fiscal year ending June 30, 2017. Ms. Allgeyer stated the audit findings constituted an unmodified, clean opinion. Ms. Allgeyer stated that total current assets were \$4.4 million which was an increase of \$465,000.00 from the previous year. Non-current assets were down about \$139,000.00. There were no significant changes in current liabilities. Ms. Allgeyer stated taking out pension liabilities, the city would have about \$4.1 million in unrestricted funds that can be taken into next year. There were no significant changes in expenses, charges for services or general revenues from the previous year. The General Fund ended with a balance of about two million and, in totality, the balance was about four million for all the funds in the city.

Net income had a positive change of about \$228,000.00. Ms. Allgeyer stated they discovered a few old checks that should be voided or reissued. She also made a recommendation to advise CERS of any voided payroll checks. Ms. Allgeyer noted estimations were used when calculating collectability of property tax receivables, depreciation expense and pension liabilities.

Commissioner Frietch: I didn't have a question for our auditor but wanted to discuss among the Commission a couple items that she mentioned.

Mayor Bell: Do you have a question for her?

Commissioner Frietch: No.

Stephanie Allgeyer: Do you want me to hang out for a little bit?

Ms. Bailey: If you don't mind just in case they need to call upon you.

Commissioner Frietch: I don't think so. I think we are just seeing what we're gonna do to try to address anything. So, I just thought it was an internal kind of thing. So, were we looking to try to clear up those outstanding checks from 2013 and 2014?

Ms. Bailey: We are. They have provided a list of those checks and we are working through them. We have reached out to some of the people that we know to ask them if they have the check or knew what had transpired. A couple of them we were trying to clear up that way. The other ones we will have to reach out to and potentially do the unclaimed funds process on it, but we are attempting to resolve those. I think there are thirteen of them?

Ms. Wright: I think it may even be less than that. There were a couple that I researched that Mike had written another check for so it was obviously a duplicate that he just never voided out. I'm working with the new accountant to go to unclaimed funds for others. I think it was less than thirteen though.

Stephanie Allegeyer: Eight.

Ms. Wright: Six or eight was my recollection.

Commissioner Frietch: So, do we have a policy of outstanding checks and unclaimed property reporting for like every two years or something?

Ms. Bailey: We do not other than what's transpired through the audit. My understanding was those checks through the bank are only good for six months unless otherwise stated on the checks and I don't think our checks state, do they state that?

Ms. Wright: They do not have a statement to that effect but I checked with Fifth Third and they did say after six months the check is no longer negotiable.

Ms. Bailey: Right. So that's typically been, if they are outstanding for more than six months our understanding is the bank won't honor those anymore and they would have to contact us.

Commissioner Frietch: They do anyways.

Ms. Bailey: I think the issue for us is that we could challenge that if that is one that clears the account that isn't something we recognize that should clear the account.

Mayor Bell: Angie, do you what the total amount of those checks would be?

Ms. Wright: I believe it was \$1,300.00 or something around there.

Stephanie Allegeyer: Yeah, it wasn't very much at all.

Ms. Wright: Right.

Mayor Bell: So pretty much the people of Taylor Mill pay their taxes? I mean, \$1,300.00 is not a big amount.

Ms. Bailey: Well, these are typically vendors.

Stephanie Allegeyer: Yeah, these are things that you have paid out. And really it's just an administrative nightmare to keep having to keep them on there and everything. Some of them were people so it's just a good practice, good faith to say did you have this check or should we reissue another one just to take care of whatever it was.

Ms. Bailey: And one of those individuals was a gentleman who we had employed to do some grant writing for us and he actually still does some grant writing for us. That was one of those just as an example that was outstanding.

Commissioner Frietch: So, if we don't have a policy now is that something we should maybe look into to form a policy for unclaimed funds just to have a benchmark?

Ms. Bailey: Is that something you think we need?

Stephanie Allegeyer: Yeah, you can. Typically when you submit to unclaimed funds you determine what is a good, you know, what is an appropriate administrative rate that it will take us to go through all this stuff to submit it down there. If an individual check is less than that, generally you would say, okay, we are just going to void that check if we have gone through the avenues of trying to track that person down. If it administratively takes us \$120.00 per check then we are only doing to send down ones that are above that. And that would be, yes, a policy that you probably generate.

Ms. Bailey: Okay.

Mayor Bell: We can look into implementing something like that. Okay, anybody else?

Commissioner Frietch: And, then on the Paycor reports, were we looking to? It says they are not updated for voided checks and purposes of the CERS remittance. The Paycor reports need to be updated when voided checks occur. So, we are gonna try to implement that into a process when we void a check.

Stephanie Allegeyer: This is a very uncommon occurrence. Very uncommon occurrence. And with the pension, what we are required to do is actually test your census for the year ending June 30, 2015, so we have to go back two years for the seventeen period so every year we will be looking. So, next year we will be looking at your census for sixteen and we do a little bit of testing there to make sure you reported what you should report, you know, somebody's date of birth is correct, that type of thing. So, a couple checks back in 2015 that were essentially voided and the city send a little bit too much money to CERS as a result of that. So, basically, if we ever void a payroll check we just need to make sure that we update that with and get that money back from CERS.

Commissioner Frietch: That was my question.

Ms. Bailey: You may not recall, but I'm thinking that's probably one of the part-timers that worked longer or more hours?

Ms. Wright: It was actually for Nathan Leach. It was when he first started. Our payroll clerk issued an initial check for him and I believe it was an error. So, what happens at the end of the month she gives me a payroll report that I use to enter CERS. She issued the check, gave me the payroll report and then reissued a check to him correcting the first check. I didn't know that she had done that and I didn't get an updated payroll report. So, when I entered CERS on that first



report, I believe it was a seven or eight dollar difference. It was very minor and that's what was discovered in the audit. Since that time, I have talked with our new payroll clerk and we have a system in place to let me know if any payroll checks are voided so we can correct with CERS.

Ms. Bailey: And that's one of the things we generally separate. Angie, while she facilitates the pension numbers and financial reports for that, we do that separately from payroll so we have multiple hands facilitating those things as a check and balance.

Commissioner Frietch: I'm not here pointing fingers. I think we are just getting some processes down and filling in a few little things here and there and housekeeping items.

Ms. Bailey: Of course.

Ms. Wright Absolutely.

Commissioner Frietch: I think there is one other item. I would really like to see us try to take care of this finding we seem to be having the same finding year after year after year after year. I think it went back eight or nine years. It is considered a significant deficiency which means a significant deficiency is a deficiency or a combination of deficiencies in internal controls that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. So, this is having to do with like separation of duties and I understand we have a small office but I believe it is with the incoming mail and the incoming of checks and preparing the deposit and posting receipts and all. Is there something we can try to work on to try to split that up to where there's a different person that does that?

Ms. Bailey stated that this deficiency relates to the small size of the administrative staff and that duties are separated as much as possible among staff members. Ms. Allgeyer stated that an external accounting firm comes in every month to help mitigate the deficiency. Commissioner Frietch stated that she understands the concept of internal controls and that she is trying to get at this specific finding to make it go away in our next fiscal year. Ms. Bailey and Ms. Allgeyer stated they would meet soon to discuss this deficiency and improve the process.

Mayor Bell introduced Tim Broering with TBNK to discuss cable franchise fees. Mr. Broering updated the Commission on some changes in the law related to cable franchise fees. Mr. Broering stated the State was a party to some lawsuits regarding the right of local governments to collect franchise fees. As result of this litigation, Mr. Broering stated the city now has the option of reinstating local franchise fees. The vendor is taxed by the state at 5.4%. The city keeps three percent (3%), TBNK gets two percent (2%) and the vendor gets a credit against the state tax based on what they paid in local taxes. Mr. Broering stated this amounts to an approximate thirty-one percent (31%) improvement in the franchise fees collected. Mr. Kreimborg clarified that this did not result in any additional tax to residents.

Ms. Bailey stated that Mr. Broering had provided a Revocation Letter to the Kentucky Department of Revenue. Ms. Bailey asked for approval from the Commission for Mayor Bell to sign the letter and for the signed letter to be sent to the Department of Revenue. Commissioner Peace made a motion to authorize Mayor Bell to sign the Revocation Letter.

Commissioner Murray made a second. The Clerk called role.

Commissioner Peace – Yes  
Commissioner Murray – Yes  
Mayor Bell – Yes  
Commissioner Frietch – Yes  
Commissioner Kreimborg – Yes

**MOTION CARRIED**

Ms. Bailey stated that all Commissioners had received a copy of a Resolution of the City of Taylor Mill authorizing: (1) the revocation of the city's certified participation in the State's telecom distribution fund established pursuant to K.R.S. 136.650 *ET SEQ.*; (2) the reestablishment, imposition and collection of the city's local franchise and/or license fees charged or that may be charged to providers for utilization of the city's rights-of-way, as authorized under sections 163 and 164 of the Kentucky Constitution; and (3) the giving of notice of such revocation and reestablishment, imposition and collection of franchise and/or license fees to the Kentucky Department of Revenue and to cable and communications service providers through the Telecommunications Board of Northern Kentucky. Commissioner Kreimborg made a motion to adopt the Resolution. Commissioner Frietch made a second. The Clerk called role.

Commissioner Kreimborg – Yes  
Commissioner Frietch – Yes  
Mayor Bell – Yes  
Commissioner Murray – Yes  
Commissioner Peace – Yes

**MOTION CARRIED**

Ms. Bailey informed the Commission that Mr. Brian Haney currently serves as Taylor Mill's representative on the Kenton County Joint Code Enforcement Board and his current two year term of office is set to expire on April 27, 2018. Ms. Bailey stated Mr. Haney is interested in continuing as Taylor Mill's representative on the Board and asked the Commission if they would like to reappoint Mr. Haney to the position. The Commission discussed Mr. Haney's qualifications. Commissioner Kreimborg made a motion to reappoint Brian Haney as Taylor Mill's representative on the Kenton County Joint Code Enforcement Board for a three year term beginning April 28, 2018 through April 27, 2021.

Commissioner Murray made a second. The Clerk called role.

Commissioner Kreimborg – Yes

Commissioner Murray – Yes

Mayor Bell – Yes

Commissioner Frietch – Yes

Commissioner Peace – Yes

## **MOTION CARRIED**

### **BUILDING AND ZONING:**

Matthew Martin addressed the Commission to give an update on the Land Use Study/Comprehensive Plan. Ms. Bailey stated that PDS would be at the next Commission meeting to update the Commission on the Z21 zoning updates. Mr. Martin explained what bubble zoning is and that bubble zoning seems to be a trend in recent meetings. Bubble zoning allows developers building options that do not have to be approved by the Commission. Mr. Martin talked about land use and what mixed-use parcels could mean to Taylor Mill.

Ms. Bailey stated that she met with PDS staff about the existing land use map to see what needed to be done to update or remove that map from our land use study if that is what the Commission wanted to do. Ms. Bailey stated in 2008 the Commission adopted a land use study dealing with the DTM zones that has broad language that outlines the nature of use of the land proposed in that area. Some of the language in that land use study is now in conflict with the text amendments that have been made over the last year. Ms. Bailey stated PDS did not want to see the entire study withdrawn but PDS has requested that the land use study be updated. Ms. Bailey gave a cost estimate of \$17,000 to \$25,000 for PDS to do the update which would still be substantially less than paying an outside consultant. Mr. Wichmann confirmed that the Comprehensive Plan is different from zoning code and they are separate documents from the land use study. The Commission discussed updating the land use study.

Mr. Martin showed the Commission a map in the land use study depicting a red line through Pride Park that is a proposed artery. PDS does not know the origins of this artery but it cuts through the Park and was most likely a replacement for Wolf Road. Mr. Martin stated the Commission has the opportunity to remove that artery from the map during the update process. Mayor Bell thanked Mr. Martin for the KCPC update.

### **DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR:** Ms. Bailey stated she had nothing further to report.

**ENGINEERING:** City Engineer Mark Brueggemann noted a change on his report regarding the Church Street Project 2018 street program bids will be opened in early March and the results of that bid should be ready for presentation at the March Commission meeting. Mr. Brueggemann stated the report listed April for bid opening. Mr. Brueggemann reported the contractor had installed the guardrail on OTM and Mason Roads.

Commissioner Murray asked for an update on the sidewalk project. Mr. Brueggemann stated all of the sidewalk easements had been paid and the next step would be to record the easements. Mr. Wichmann stated he would be working on those documents for filing.

Ms. Bailey stated that she and Mr. Brueggemann have been discussing repair work to McCowan Drive. CT Consultants estimated the repairs to be approximately \$30,000.00. Ms. Bailey stated they may be able to get a better price if they add the McCowan project as an alternate bid option to the north end project. Ms. Bailey asked if the Commission objected to that plan. Commissioner Peace presented pictures sent to him by a resident of Taylor Creek Drive which show the section coming up from the new apron to the stop sign is dissolving. Commissioner Peace stated he would like to see a menu of streets and per foot repair price so a plan can be formulated for repair options. Ms. Bailey stated the city is already committed to a half a million dollars in road projects and that the Commission is reaching their cap realistically on what can be done in the upcoming fiscal year. Commissioner Kreimborg stated he has fielded complaints about the cul-de-sac on Manor Drive. Ms. Bailey stated she would leave McCowan out of the upcoming bid process. Mayor Bell suggested that Maintenance staff might be able to handle some road repairs in house.

**FINANCE:** Ms. Wright stated her financial reports were submitted. Ms. Wright stated the Administration Department would be hosting a Passport Day on Saturday, March 3, 2018 from 10:00 am to 3:00 pm at the City building and went over the basic requirements to apply for a passport.

**FIRE:** Commissioner Murray went over the monthly statistics for the Fire Department calls/runs. Chief Stager reviewed the training and inspections for the Fire Department. Chief Stager thanked the Commission for the full-time hire of Kyle Boeckermann as well as four part-time staff members, Phillip Krallman, Doug Hoyle, William Heitker and General Fernbach. Chief Stager cautioned residents to leave a three foot clear perimeter around all space heaters and stated extension cords should not be used. Chief Stager advised residents to get a flu shot and practice frequent hand washing to help prevent the spread of the flu. Chief Stager stated the Fire Department had completed their AFG grant which is the National Fire Academy and FEMA grant. The Fire Department applied for a fire engine, a breathing air system and a washer extractor for PPE gear.

**LEGAL:** No Legal report.

**MAINTENANCE:** Commissioner Peace thanked Mr. Roden for taking time to look at streets with him. Maintenance Director Marc Roden stated his crews have been out patching roads. Mr. Roden stated he would be putting up the decorated street signs bought last year on the highway.

**PARKS AND RECREATION:** Commissioner Kreimborg stated the annual Easter Egg Hunt will be held Saturday, March 17th at 1:00 pm at Pride Park with a rain date of Saturday, March 24th. The shred event will be held Saturday, April 21st from 9:30 am to 11:00 am. Tasty Tuesdays will start on May 29th and will feature thirteen (13) different vendors. Commissioner Kreimborg mentioned that he had received an article related to a UDF being built in Glendale,

Ohio and UDF would be looking at their design in order to meet the design standards set by the city of Glendale. Commissioner Kreimborg asked Ms. Bailey to reach out to the City Administrator of Glendale to see how things progress.

**POLICE:** Commissioner Frietch went over the monthly statistics for the Police Department. Commissioner Frietch stated the Police Department had a total of 838 vacation/business checks and encouraged residents to take advantage of this service. Chief Knauf cautioned residents not to leave envelopes with checks in their mailboxes to protect their banking information from thieves.

Mayor Bell updated the Commission on pension reform. Mayor Bell stated that lobbies to separate KRS from CERS have failed. Mayor Bell stated that KLC is working to equal out the Board representation of CERS Pension Board members. Mayor Bell stated that CERS accounts for seventy-three percent (73%) of the total assets the Pension Board governs and has sixty-three percent (63%) of the membership. Mayor Bell stated KLC is trying to secure a double vote for CERS members whenever the Board votes on issues that concern CERS. Mayor Bell stated KLC is trying to stair step the increased contributions over the next four years to help alleviate the financial burden to cities.

**ADJOURNMENT:**

There being no further business, Commissioner Murray made a motion to adjourn. Commissioner Kreimborg made a second. All Commissioners present were in favor.

**MOTION CARRIED**

The meeting adjourned at 9:29 p.m. The next Commission Meeting will be Wednesday, March 14, 2018 at 7:00 pm.

  
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Mayor Daniel L. Bell

ATTEST:  DATE: 