

**City of Taylor Mill
Commission Meeting
December 14, 2016
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Kreimborg.

MINUTES: Minutes from the November 9, 2016 Commission Meeting.

GUESTS: *Officer Bob Foltz and Officer Pat Reis (New Employees).
*Officer James Mills (Promotion to Sergeant).
*Mike Shulkens, Attorney (Representing Phil Peace – DTM 2 Development).

LEGISLATION: **2nd Reading** of an Ordinance amending Ord 161 in regard to a park, playground and Recreation System to conform to the requirements of KRS 65.870.
1st Reading of an Ordinance prohibiting construction traffic on certain portions of Taylor Creek Subdivision.

UNFINISHED BUSINESS: Building – Mold Remediation

NEW BUSINESS: Pride Parkway/Sawmill Traffic Signal – Contract Award.
Disposal of Surplus Property & Fire Department Staff Car Request.
Resignation of Stan Porter – KCPC Appointee.

BUILDING & ZONING:

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|----------------------------|---------------------|---------------------|
| DEPARTMENT REPORTS: | City Administrator. | Legal Counsel. |
| | Administration. | Maintenance. |
| | Engineering. | Parks & Recreation. |
| | Finance. | Police. |
| | Fire. | |

EXECUTIVE SESSION:

ADJOURNMENT:

ANNOUNCEMENTS:

**City of Taylor Mill
COMMISSION MEETING
December 14, 2016**

The meeting was called to order at 7:00 p.m. by Mayor Bell. Mayor Bell led the Pledge of Allegiance, followed by the invocation led by Commissioner Kreimborg. The City Clerk called the roll.

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|------------------------|--------|
| Mayor Bell | Here |
| Commissioner Murray | Here |
| Commissioner Kreimborg | Here |
| Commissioner Kuehne | Absent |
| Commissioner Reis | Here |

The Mayor noted that a quorum was present for the meeting. Mayor Bell noted Commissioner Kuehne's absence.

Mayor Bell read a letter from Commissioner Kuehne that stated his absence is due to attending his son's graduation as an officer in the United States Army. Commissioner Kuehne's letter thanked the citizens of Taylor Mill for allowing him to represent them on Commission for the past six years.

Commissioner Murray made a motion to accept the minutes from the Commission Meeting on November 9, 2016 as submitted. Commissioner Reis made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Chief Knauf introduced newly hired Officer Bob Foltz and Officer Pat Reis to the Commission. Chief Knauf stated Officer Reis retired from the Taylor Mill Police Department. Chief Knauf stated Officer Reis reapplied with the City and completed all pre-employment testing. Chief Knauf stated Officer Reis is a great find. Chief Knauf stated Officer Bob Foltz retired from the Kenton County Police Department four years ago, is retired United States Army, and has a vast amount of experience to bring to the department.

Commissioner Reis introduced Officer James Mills. Commissioner Reis stated Officer Mills finished first in the promotional process. Chief Knauf stated Officer Mills has been with the Taylor Mill Police Department for seven years, with a total of eleven years of experience. Chief Knauf stated Officer Mills is a field training officer, a certified accident re-constructionist, a certified police mountain biker, implemented the Police Explorer program, authored numerous grants for the City, researched the body-worn cameras that was implemented this year, and is currently working on his bachelor's degree in Public Science. Commissioner Reis announced Officer Mills is officially promoted to Sergeant.

Sergeant Mills thanked Chief Knauf and the Taylor Mill Police Department for having faith in him to do the job. Sergeant Mills thanked the Mayor, City Commissioners, and the City Administrator. Sergeant Mills stated he looks forward to his new role.

Mr. Mike Shulkens, Attorney representing Mr. Phil Peace regarding DTM 2 development addressed the Commission. Mr. Shulkens thanked the Commission for what was done so far in the project. Mr. Shulkens stated without acquiring the needed property, the project cannot go forward. Mr. Shulkens stated looking forward to bringing the project to a close in 2017. Mr. Shulkens stated he wished to present deeds from the state of Kentucky to the City, but it has not yet happen. Commissioner Kreimborg asked Mr. Shulkens for a breakdown of the projected eighty thousand dollars of tax revenue previously presented. Mr. Shulkens stated he will submit it to the Commission. Commissioner Reis stated sending Mr. Shulkens an email with photographs and has not yet received a response. Mr. Shulkens stated United Dairy Farmers had other rear-facing locations and does not want to repeat it again due to certain circumstances.

Mr. John Lackey of 5638 Taylor Mill Road addressed the Commission. Mr. Lackey congratulated the elected Commission. Mr. Lackey thanked the Commission and City for recognizing the volunteers this year. Mr. Lackey stated volunteering at The Vietnam Moving Wall and is a Vietnam veteran. Mr. Lackey thanked the City for recognizing veterans. Mr. Lackey stated other cities have an area set up for a veteran memorial. Mr. Lackey stated he would like to see a memorial in Taylor Mill to honor veterans. Mr. Lackey stated families and relatives may want to contribute to the memorial to offset the cost. Commissioner Murray stated he would like to see a brick area for the memorial where the three new flag poles are located with benches. Ms. Bailey stated she will add it to the list to look at in the spring. Ms. Bailey stated a large amount of brick pavers was recently donated to the community which could possibly be used for this endeavor.

Commissioner-Elect Sarah Frietch of 737 Lakewood Drive addressed the Commission. Commissioner-Elect Frietch asked for an update on the request by Mr. Kevin Novasel regarding the ADA swing. Ms. Bailey stated a thank you note was sent to Mr. Novasel for his contribution. Ms. Bailey stated the need to clarify questions with Mr. Novasel including his financial commitment to the endeavor. Ms. Bailey stated currently looking for a location. Ms. Bailey stated not only does the swing have to be ADA accessible, but the pathway to it needs to be a certain grade. Ms. Bailey stated the next Commission will have to decide where the swing will go.

LEGISLATION:

Mr. Wichmann gave a second reading of Ordinance 316 (12-14-2016) of the City of Taylor Mill, in Kenton County, Kentucky, amending ordinance 161 in regard to a parks, playground and recreation system to conform to the requirements of K.R.S. 65.870. The ordinance amends section 161 changing the possession of a firearm to the discharge of a firearm in the park. Commissioner Reis made a motion to adopt Ordinance 316 (12-14-2016) of the City of Taylor Mill, in Kenton County, Kentucky, amending ordinance 161 in regard to a parks, playground and recreation system to conform to the requirements of K.R.S. 65.870. Commissioner Kreimborg made a second. The Clerk called role.

Commissioner Reis – Yes

Commissioner Kreimborg – Yes

Mayor Bell – Yes

Commissioner Murray – Yes

MOTION CARRIED

Mr. Wichmann gave a first reading of an Ordinance of City of Taylor Mill, in Kenton County, Kentucky, prohibiting the operation of commercial trucks on portions of Blackstone Court and McCowan Drive in the City of Taylor Mill, and providing penalties for the violation thereof.

UNFINISHED BUSINESS:

Ms. Bailey gave an update on mold remediation in the City Building. Ms. Bailey stated the roof and gutters have been replaced on the building. Ms. Bailey stated a mold removal company called Masters Disasters has been obtained to do the remediation. Ms. Bailey stated the company will start on Monday, December 19th. Ms. Bailey stated staff has been boxing and relocating files and office equipment to other portions of the building. Ms. Bailey stated a moving company is coming in on Friday to move the heavy furnishings. Ms. Bailey stated mold removal and cleanup should take approximately one week. Ms. Bailey stated before relocated staff moves back into their offices, other repairs will need done including ceiling and carpet replacement, the installation of a new heating and cooling unit, and the facility needs tested for air quality. Ms. Bailey stated the air quality test should take place the week of the 27th. Ms. Bailey stated the plan is to have everyone in place and rooms operational by January 11th. Ms. Bailey stated in the event the remediation does not go as scheduled, the next Commission Meeting will take place at Park Place Community Center.

NEW BUSINESS:

Mr. Seitzinger presented the four submitted bid results for the Pride Parkway/Sawmill Drive traffic signal project. Mr. Seitzinger stated Bluegrass Electrical Consultants submitted a bid at two hundred twenty-two thousand three hundred and twenty-seven dollars and seventy-five cents. Mr. Seitzinger stated Bansal Construction submitted a bid at two hundred and twenty-three thousand nine hundred and fifty-four dollars. Mr. Seitzinger stated Davis H. Elliot submitted a

bid at two hundred and fifty-six thousand nine hundred and seventy-five dollars. Atkins and Stang submitted a bid at two hundred and ninety-seven thousand one hundred and eleven dollars and twenty-five cents. Mr. Seitzinger stated the Bluegrass Electrical Consultants is the lowest bidder. Mr. Seitzinger stated having experience with Bluegrass, even within the City, and recommends the City award the bid to Bluegrass Electrical Consultants. Ms. Bailey stated the engineers estimate was two hundred and sixty-three thousand eight hundred and twenty-eight dollars and fifty cents. Ms. Bailey stated the project came in under the projected cost. Mr. Seitzinger stated an additional sixteen thousand dollars will be paid to the state for specific equipment they provide. Ms. Bailey asked if that is what is paid after the state reimbursement. Mr. Seitzinger stated he is unsure if that number is before or after. Commissioner Murray clarified this project is the traffic signal only and not the lighting project.

Commissioner Murray made a motion to accept Bluegrass Electrical Consultants' bid at two hundred twenty-two thousand three hundred and twenty-seven dollars and seventy-five cents for the Pride Parkway/Sawmill Drive traffic signal project. Commissioner Kreimborg made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Kreimborg – Yes
Mayor Bell – Yes
Commissioner Reis – Yes

MOTION CARRIED

Ms. Bailey stated through the building cleanup process, numerous items are onsite that need disposed of. Ms. Bailey stated Chief Knauf put together a list and coordinated it through the various departments. Ms. Bailey stated the larger items are the surplus vehicles. Ms. Bailey stated Kenton County no longer has auctions so vehicles need disposed of through the seal bid process. Ms. Bailey stated the vehicles and other items are itemized on the list. Ms. Bailey stated if the Commission would like to dispose of the items, they need to be identified as items no longer in use and authorize the disposal and removal of them from the inventory. Chief Stager stated the Fire Department currently uses the support pickup truck as the department's all-around vehicle that gets eight miles to the gallon. Chief Stager stated when staff goes to classes the first responder vehicle is out of the City. Chief Stager stated if the Fire Department used the surplus police vehicle, the Fire Department would assume the mechanical issues and would use it to transport back and forth to classes and meeting without using the pickup truck. Chief Stager stated the vehicle would not be used for emergency response. Chief Stager stated he would leave it as colored and put new decals on it.

Commissioner Murray made a motion to dispose of surplus property and to transfer a vehicle from the Police Department to the Fire Department. Commissioner Kreimborg made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Kreimborg – Yes

Mayor Bell – Yes
Commissioner Reis - Yes

MOTION CARRIED

Ms. Bailey read a letter of resignation from Stan Porter, Kenton County Planning Commission appointee. Ms. Bailey thanked Mr. Porter for his service to the community. Ms. Bailey stated Commissioner Kuehne who is going out of office December 31st expressed interest in serving in that capacity. Ms. Bailey stated the appointment will come from the new Commission in January. Mayor Bell stated for anyone who is interested in serving in the position, submit information to Ms. Bailey. Mr. Porter thanked the City for giving him the experience to serve.

Commissioner Reis made a motion to accept Mr. Stan Porter's resignation from the Kenton County Planning Commission. Commissioner Murray made a second. The Clerk called role.

Commissioner Reis – Yes
Commissioner Murray – Yes
Mayor Bell – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Mayor Bell stated at the last Commission Meeting a resident brought up the slip and guardrail on Old Taylor Mill Road. Mayor Bell stated the City Engineer has been asked to assess the situation. Mayor Bell stated the plan is to submit a request for emergency funds for both the slip and guardrail replacement.

BUILDING AND ZONING:

No Building & Zoning Reports.

REPORTS:

City Administrator

Ms. Bailey thanked those who contributed to the holiday food drive. Ms. Bailey stated twenty-eight meal bags were put together with items for a meal for four to five and included their meat product. Ms. Bailey stated the bags were delivered to Woodland Middle School and Scott High School and passed out by the School Resource Officer and Resource Center to assist needy families in the community. Ms. Bailey stated other items donated that were not put into the meal bags were donated to the Parish Kitchen.

Engineering

Mr. Seitzinger reviewed the Pride Parkway Lighting Project. Mr. Seitzinger stated a pre-construction meeting was held on November 21st with the contractor to discuss moving forward.

Mr. Seitzinger stated the decorative poles will take twelve to sixteen weeks to be manufactured and delivered. Mr. Seitzinger stated in the meantime, the contractor can start work on the concrete foundation for the poles and work on the electrical infrastructure. Mr. Seitzinger reviewed the Taylor Mill sidewalk project. Mr. Seitzinger stated the state has approved the easement appraisals and an official order has been requested. Mr. Seitzinger stated once the official order has been issued, the City can begin the acquisition process. Mr. Seitzinger stated the state will require the City to hire a pre-qualified consultant to do the acquisition. Mr. Seitzinger reviewed the traffic signal project at Pride Parkways and Honey Drive. Mr. Seitzinger stated a bid was awarded tonight. Mr. Seitzinger stated the traffic signal poles will take twelve to sixteen weeks to get in. Mr. Seitzinger stated meeting with Mr. Roden last week to walk the Old Taylor Mill site. Mr. Seitzinger stated they are preparing an application for emergency funds.

Finance

Ms. Wright stated tax bills were mailed out to residents after the November Commission Meeting. Ms. Wright stated Administration has been busy fielding tax questions and processing payments. Ms. Wright reminded residents that the tax due date is December 30th by 5:00 p.m. Ms. Bailey suggested extending the tax deadline to Tuesday, January 3rd at 8:00 a.m. Ms. Bailey stated anything received after 8:00 a.m. is delinquent. Ms. Bailey noted that the City does not accept a postmark.

Fire

Commissioner Murray stated the Fire Department took forty-five EMS calls and sixteen Fire/EMS calls for a total of sixty-one calls for service in November. Commissioner Murray stated mutual aid was received five times and given eight times. Commissioner Murray stated the departments took thirty-four ALS runs, eleven BLS runs, for a total of forty-five calls of service. Commissioner Murray stated the total billing for the month of November is twenty-one thousand two hundred and thirty-seven dollars. Chief Stager stated hiring three new part-time Firefighter/Medics, McKibben, Craig, and Arens. Chief Stager stated the inspection department installed eight smoke detectors last month. Chief Stager advised residents to not pile snow on top of fire hydrants during bad weather. Chief Stager stated both squads are currently out of service due to major mechanical issues. Chief Stager stated primary squad 815 is out of service due to excess exhaust in the passenger compartment and patient compartment. Chief Stager stated the mechanic cannot figure out where the problem is. Chief Stager stated he should have a full diagnostic report from the dealership tomorrow. Chief Stager stated 814 is scheduled to be replaced. Chief Stager stated since 815 went out the department had been using 814. Chief Stager stated 814 was taken off track due to age, engine hours, and liability. Chief Stager stated 814 began having issues and was towed to the mechanic. Chief Stager stated the transmission is shot in 814. Chief Stager stated he was given two options, replace the transmission with a brand new heavy transmission that will cost six thousand five hundred dollars, not including labor. Chief Stager stated the second option is to replace it with a light duty transmission at four thousand three hundred and fifty dollars, not including labor. Chief Stager stated 814 is scheduled to be replaced next fiscal year. Chief Stager stated the two or three squad manufacturers contacted was going to give approximately five thousand dollars for trade-in. Chief Stager asked for guidance on what the Commission would like to do with 814. Chief Stager stated the

department currently has no squads and is using the back-up mutual aid squad. Ms. Bailey stated the anticipated plan was to put a bid out in December, purchase a squad in January/February, with arrival in July, paying for it out of next year's budget. Ms. Bailey stated the bid process is moving forward. Ms. Bailey stated she is not sure if the Commission would like to invest in 814 for six months, knowing the return on it will be less than what is invested in it. Commissioner Murray stated one of the squads needs to be running as soon as possible. Chief Stager stated he should know tomorrow what costs will be after receiving the diagnostic reports. Ms. Bailey stated needing to move forward regardless of the number with an emergency repair on 815. Commissioner Murray stated having no problem operating with one ambulance until getting a new one on the line. Commissioner Murray suggested reevaluating 814 next month. Ms. Bailey stated even though the department has two squads, they do not always have the staff to run two squads. Ms. Bailey asked Chief Stager to get a better number on labor costs on 814 for January's Commission Meeting. Chief Stager stated last Friday the crew was called to an individual who was ill in Taylor Mill. Chief Stager stated Firefighter/Paramedic Lynch, Firefighter/Paramedic Feldkamp, and Firefighter/Paramedic Clayton were on duty that day. Chief Stager stated the crew saw the man was distressed and loaded him on the squad. Chief Stager stated in route to the hospital the crew noticed his heart rate was twenty-five and was able to pharmaceutically and electronically get his heart rate to eighty. Chief Stager stated the crew kept him alive going to the hospital where he was rushed into emergency surgery. Chief Stager stated receiving a call from the doctor congratulating the medics for quick reaction and recognition of a medical emergency.

Legal

Mr. Wichmann read a Resolution of the City of Taylor Mill, in Kenton County, Kentucky, authorizing the owners of Lots 196 and 197 of Section 19 of the Taylor Creek Subdivision, to post and maintain a sign within the westerly boundary of Lot 169-A of the easterly right-away line of McCowan Drive to identify Lot 169 as a private drive named Meyers Drive. Commissioner Kreimborg made a motion to adopt a Resolution of the City of Taylor Mill, in Kenton County, Kentucky, authorizing the owners of Lots 196 and 197 of section 19 of the Taylor Creek Subdivision, to post and maintain a sign within the westerly boundary of Lot 169-A of the easterly right-away line of McCowan Drive to identify Lot 169 as a private drive named Meyers Drive. Commissioner Reis made a second. The Clerk called role.

Commissioner Kreimborg – Yes
Commissioner Reis – Yes
Mayor Bell – Yes
Commissioner Murray – Yes

MOTION CARRIED

Maintenance

Mr. Roden stated working on salt trucks and getting them ready for winter weather. Mr. Roden reminded residents if the City receives two inches of snow not park on the street. Ms. Bailey stated the same is true for icy conditions.

Parks and Recreation

Commissioner Kreimborg thanked those who came to the Tree Lighting Event. Commissioner Kreimborg stated Santa's Neighborhood visit was well received by residents. Commissioner Kreimborg stated the "Letters for Santa" mailbox is located in front of the City Building.

Police

Commissioner Reis acknowledged long-time resident Ms. Myrtle Blanton with an award for her participation and running various fundraisers for the Cops and Kids program. Commissioner Reis stated Ms. Blanton raised over one thousand dollars. Commissioner Reis stated Ms. Blanton thanked the Taylor Mill Senior Group for their participation. Chief Knauf thanked Commissioner Reis for his years serving as Police Commissioner.

Commissioner Reis thanked everyone for allowing him to serve the last nine years on Commission. Commissioner Reis stated he loves the City and enjoyed serving. Commissioner Reis stated he will continue to be involved in the City.

Commissioner Kreimborg thanked everyone for allowing her to serve the last six years on Commission. Commissioner Kreimborg stated it was a great learning opportunity. Commissioner Kreimborg stated to keep the development plan in mind.

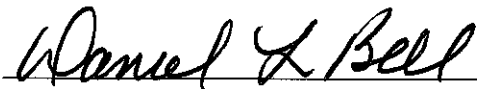
Commissioner Murray thanked Commissioner Kreimborg for her service. Commissioner Murray stated it was a pleasure serving with her, and by her. Commissioner Murray thanked Commissioner Reis for his service.

There being no further business, Commissioner Reis made a motion to adjourn. Commissioner Kreimborg made a second. All Commissioners present were in favor.

MOTION CARRIED

The meeting adjourned at 8:17 p.m.


The next Commission Meeting will be Wednesday, January 11, 2016 at 7:00 pm.



Mayor Daniel L. Bell

ATTEST:

DATE:



01-31-2017