

**City of Taylor Mill
Commission Meeting
November 9, 2016
7:00 p.m.**

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell and Commissioner Kreimborg.

MINUTES: Minutes from the September 14, 2016 Commission Meeting.
Minutes from the October 12, 2016 Commission Meeting

GUESTS: Ruth Klette – Taylor Creek.

LEGISLATION: **Proclamation** recognizing National Pancreatic Cancer Awareness Month
Resolution recognizing Juvenile Diabetes.
2nd Reading of an Ordinance re: establishing Tax Rates.

UNFINISHED BUSINESS: Building – Mold Remediation

NEW BUSINESS:

BUILDING & ZONING:

DEPARTMENT REPORTS:	City Administrator.	Legal Counsel.
	Administration.	Maintenance.
	Engineering.	Parks & Recreation.
	Finance.	Police.
	Fire.	

EXECUTIVE SESSION:

ADJOURNMENT:

ANNOUNCEMENTS:

**City of Taylor Mill
COMMISSION MEETING
November 9, 2016**

The meeting was called to order at 7:00 p.m. by Mayor Bell. Mayor Bell led the Pledge of Allegiance, followed by the invocation led by Commissioner Kreimborg. The City Clerk called the roll.

Mayor Bell	Here
Commissioner Murray	Here
Commissioner Kreimborg	Here
Commissioner Kuehne	Here
Commissioner Reis	Here

The Mayor noted that a quorum was present for the meeting.

Mayor Bell commented on the election. Mayor Bell stated the City of Taylor Mill has two new Commissioners, Commissioner-Elect Phil Peace and Commissioner-Elect Sarah Frietch. Mayor Bell stated Commissioner Dan Murray was elected as an incumbent. Mayor Bell stated former Mayor Mark Kreimborg is back on the Commission. Mayor Bell congratulated the elected officials. Mayor Bell stated elections provide feedback for direction. Mayor Bell stated the Commission must focus on the positives and continue to work together for the good of the City. Mayor Bell reviewed issues the Commission will face in 2017. Mayor Bell stated he is open to meeting with the new Commissioners to provide them with any discussion and topics regarding the City to bring them up to speed.

Commissioner Kreimborg made a motion to accept the minutes from the Commission Meeting on September 14, 2016 as submitted. Commissioner Murray made a second. All Commissioners present were in favor.

MOTION CARRIED

Commissioner Kuehne made a motion to accept the minutes from the Commission Meeting on October 12, 2016 as submitted. Commissioner Reis made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Ruth Klette, attorney for the Hoefinghoff family at 3283 McCowan Drive addressed the Commission. Ms. Klette stated the Hoefinghoff family has resided that 3283 McCowan Drive for eighteen years. Ms. Klette stated Kenton County Planning and Zoning created a problem with the two flag lots located behind the Hoefinghoff lot. Ms. Klette stated Kenton County Planning and Zoning forgot there were two lots and only reserved one number between the Hoefinghoff's residence and neighbor. Ms. Klette stated the problem is getting two addresses for the two flag lots behind the Hoefinghoff's current residence as there is only one available. Ms. Klette stated Kenton County Planning and Zoning wants the Hoefinghoffs to give up their address and give it to one of the lots behind them. Ms. Klette stated it would require them to change their driver's license, voter registration, insurance, and several other things associated with their address. Ms. Klette stated a solution suggested by Planning and Zoning is to allow a private drive to be put up for the two flag lots. Chief Stager stated it is safer to add a private drive as opposed to adjusting the mapping software and the fire house software. Chief Stager stated adding a private drive will make it easier for his department to find the location. Ms. Klette requested permission of the City to implement this solution to the address problem to cure the problem created by Kenton County Planning and Zoning twenty-five years ago. Mr. Wichmann stated the problem occurred as an oversight by the Planning Commission. Mr. Wichmann reviewed the issues presented by Ms. Klette. Mr. Wichmann stated the post office will not allow A and B on property addresses. Mr. Wichmann stated in the past private streets with names on them morphed into claims that the City must maintain the street. Mr. Wichmann stated the City can authorize a sign anywhere they want. Mr. Wichmann stated from a legal standpoint it is ineffective. Mr. Wichmann stated he does not recommend the private drive. Ms. Klette stated the developer, Mr. Berling, should be responsible for the cost of the sign. Mr. Wichmann asked if Mr. Berling agreed to pay for the sign. Ms. Klette stated she believes he will. Mr. Hoefinghoff addressed the Commission. Mr. Hoefinghoff stated the Planning Commission called him stating they were going to change his address. Mr. Hoefinghoff stated his neighbor was never asked to change their address but they would not like it either. Mr. Hoefinghoff stated his address is on every piece of paperwork for the last eighteen years. Mr. Wichmann stated his opinion is the Planning Commission does not have the authority to change Mr. Hoefinghoff's address but that doesn't solve their problem. Commissioner Reis asked Chief Stager if the 1/2 option can work in their system. Chief Stager stated yes, but adjustments would be needed. Chief Stager stated a private drive is easier to input and regulate. Ms. Klette stated a timing issue. Mayor Bell stated he does not have a problem with the private drive.

Commissioner Murray made a motion for Mr. Wichmann and Ms. Klette to draft a letter for Mr. Berling to identify the drive behind Mr. Hoefinghoff's property by sign at the cost of Berling. Mayor Bell made a second. The Clerk called role.

Commissioner Murray - Yes

Mayor Bell - Yes

Commissioner Kreimborg - Yes

Commissioner Kuehne - Yes

Commissioner Reis - Yes

MOTION CARRIED

Ms. Bailey stated the name of the drive has not been identified and that is important for the 9-1-1 system. Ms. Klette suggested Mr. Berling name it since it is his property. Mayor Bell asked for Ms. Klette to let the City know what Mr. Berling decides.

Mr. Kevin Novasel of 5468 Taylor Mill Road addressed the Commission. Mr. Novasel stated researching ADA compliant and accessible swings for Pride Park. Mr. Novasel stated himself, his wife, and business would like to donate the physical apparatus to Pride Park. Mr. Novasel stated the City can look at swings themselves to pick one out, or he can buy it and have it shipped to the City or Pride Park. Mr. Novasel stated he can provide volunteers for the installation process. Mr. Novasel stated the equipment will need to be footed and not mounted on top of the ground. Mr. Novasel discussed the location needs to have a safe play space of thirty-two feet in all directions. Mr. Novasel stated to let him know how he can help in the process.

Mr. Matthew Martin of 3205 Hunters Ridge Lane addressed the Commission. Mr. Martin thanked the residents of Taylor Mill. Mr. Martin stated he enjoyed his time at the town hall meeting and walking the neighborhoods. Mr. Martin stated he is now free from prior obligations and available to help the City with any needs. Mr. Martin stated an issue brought to his attention while speaking to residents is the damaged guardrail on Old Taylor Mill. Ms. Bailey stated Old Taylor Mill Road is a road inherited to the City by the County. Ms. Bailey stated numerous accidents happened at the intersection which damaged the guardrail significantly. Ms. Bailey stated trying to work with the State to get them to pay for the replacement of it. Ms. Bailey stated it is an outstanding item. Ms. Bailey stated there is a slip that will need fixed before the guardrail. Ms. Bailey stated she will get some prices together and forward to the Commission at the next meeting to be looked at from a budget standpoint. Ms. Bailey asked Mr. Brueggemann to evaluate the slip again.

Mr. Phil Peace of 5360 Mill Stone Court Unit 3E addressed the Commission. Mr. Peace stated he is honored and humbled by the trust the people of Taylor Mill put into him. Mr. Peace stated he will work tirelessly to make Taylor Mill a better City. Mr. Peace stated he will listen to citizens and make decisions based on facts, even if the facts are inconvenient. Mr. Peace stated he will work with the City Administration and the Commission and let bygones be bygones.

Ms. Frietch of 737 Lakewood Drive addressed the Commission. Ms. Frietch thanked the residents of Taylor Mill for electing her for the next two years for Commission. Ms. Frietch stated she hopes they can work together to have great strides in the City.

LEGISLATION:

Ms. Bailey read a Proclamation of the City of Taylor Mill proclaiming November 2016 as Pancreatic Cancer Awareness Month in the City of Taylor Mill. Commissioner Murray made a motion to proclaim November 2016 as Pancreatic Cancer Awareness Month in the City of Taylor Mill. Commissioner Kreimborg made a second. All Commissioners present were in favor.

MOTION CARRIED

Ms. Bailey gave a reading of Resolution No. 311 (11-09-16) of the City of Taylor Mill, Kentucky, urging all residents, as well as state and federal congressional delegations to support the funding of research to find a cure for T1D and encourage everyone to educate themselves about the disease and its impact on citizens in our country. Commissioner Reis made a motion to approved Resolution No. 311 (11-09-16) of the City of Taylor Mill, Kentucky, urging all residents, as well as state and federal congressional delegations to support the funding of research to find a cure for T1D and encourage everyone to educate themselves about the disease and its impact on citizens in our country. Commissioner Kreimborg made a second. All Commissioners present were in favor.

MOTION CARRIED

Mr. Wichmann gave a second reading of Ordinance 315 (11-09-2016) of the City of Taylor Mill, in Kenton County, Kentucky, providing the annual assessment of all real estate and personal property within the corporate limits of the City of Taylor Mill, and the ad valorem taxation thereof, for the fiscal year beginning on July 1, 2016 and ending on June 30, 2017 and providing for the payment and collection of such taxes, and the penalties and interest thereon; and describing the purpose for which the taxes so collected shall be appropriated and used. Mr. Wichmann stated the tax rate being levied was .439 per one hundred dollars for real property and .750 per one hundred dollars for personal property. Commissioner Reis made a motion to adopt Ordinance 308 (11-09-2016) of the City of Taylor Mill, in Kenton County, Kentucky, providing the annual assessment of all real estate and personal property within the corporate limits of the City of Taylor Mill, and the ad valorem taxation thereof, for the fiscal year beginning on July 1, 2016 and ending on June 30, 2017 and providing for the payment and collection of such taxes, and the penalties and interest thereon; and describing the purpose for which the taxes so collected shall be appropriated and used. Mr. Wichmann stated the tax rate being levied was .439 per one hundred dollars for real property and .750 per one hundred dollars for personal property. Commissioner Kuehne made a second. The Clerk called role.

Commissioner Reis – Yes
Commissioner Kuehne – Yes
Mayor Bell – Yes
Commissioner Kreimborg – Yes
Commissioner Murray – Yes

MOTION CARRIED

UNFINISHED BUSINESS:

Ms. Bailey stated there is a mold issue in the Administrative Department. Ms. Bailey stated a malfunction of equipment occurred with the heating and air conditioning unit. Ms. Bailey stated high humidity in the office caused condensation to build up which caused mold problems in various locations. Ms. Bailey stated Mold Inspection Sciences inspected the building and determined no spore growth in the building. Ms. Bailey stated the insurance company identified roof problems causing additional condensation contributing to the mold problem. Ms. Bailey stated the roof needs replaced, one new heating and air conditioning unit needs installed that will

replace two units, some ceiling tiles and carpet will need replaced, and the mold will need removed. Ms. Bailey stated the insurance company settled with the City in the amount of thirty-three thousand and forty five dollars and sixty-six cents. Ms. Bailey stated a check was cut immediately in the amount of twenty-nine thousand two hundred and ten dollars. Ms. Bailey stated there is a recoverable depreciation of approximately thirty-eight hundred dollars that the City will received once the project is completed. Ms. Bailey stated the insurance company indicated they want the roof replaced first, then the heating and air conditioning replaced, followed by the mold remediated. Ms. Bailey reviewed bids for the roofing project. Ms. Bailey stated Jim Black and Sons gave a bid of forty-seven thousand one hundred and sixty-six dollars. Ms. Bailey stated Schwarz Construction and Roofing gave a bid of twenty-three thousand nine hundred and fifty-seven dollars which includes roof and gutter. Ms. Bailey stated ServPro Roof and Gutters gave a price of thirty-four thousand three hundred fifty dollars and eighty-six cents. Ms. Bailey stated additional companies were contacted but could not comply with the timing needed or were not interested. Ms. Bailey asked the Commission to award a contract to Schwarz Construction and Roofing for twenty-three thousand nine hundred and fifty-seven dollars.

Ms. Bailey reviewed bids for heating and air. Ms. Bailey stated KW Mechanical gave a bid of seventeen thousand two hundred thirty-six dollars for just the unit. Ms. Bailey stated Schneller bid fifteen thousand five hundred and sixty-seven dollars which includes the unit and venting. Ms. Bailey stated Arc Electric gave a bid of ten thousand seven hundred and forty-eight dollars which does not include any duct work. Ms. Bailey recommended the Commission award a contract to Schneller for fifteen thousand five hundred and sixty-seven dollars.

Ms. Bailey reviewed bids for mold remediation. Ms. Bailey stated ServPro gave a bid of sixteen thousand nine hundred fifty-eight dollars and sixty-six cents. Ms. Bailey stated Disaster Master gave a bid of eighteen thousand three hundred and sixty-three dollars. Ms. Bailey recommended the Commission award a contract to Disaster Master. Ms. Bailey stated Mold Inspection Science recommended the company and they have a working relationship. Ms. Bailey stated Mold Inspection Science will cost approximately fifteen hundred dollars to re-inspect each time. Ms. Bailey stated the total project is fifty-nine thousand three hundred eighty-seven dollars and fifty seven cents. Ms. Bailey stated that total minus the anticipated insurance money leaves a remaining balance of twenty-six thousand three hundred forty-one dollars and ninety-one cents. Ms. Bailey stated this would need to be a budget amendment from the capital improvements fund.

Commissioner Murray made a motion to approve all three recommendations provided by Ms. Bailey including Schwarz Construction with a bid of twenty-three thousand nine hundred and fifty-seven dollars, Schneller Heating and Cooling with a bid of fifteen thousand five hundred and sixty-seven dollars, and Disaster Master with a bid of eighteen thousand three hundred and sixty-three dollars. Commissioner Reis made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Reis – Yes
Mayor Bell – Yes
Commissioner Kreimborg – Yes
Commissioner Reis – Yes

MOTION CARRIED

Ms. Bailey stated certain portions of the office are shut down due to the amount of mold growth in areas. Ms. Bailey stated for some employees, it can create an allergic reaction. Ms. Bailey stated some employees have been relocated out of their office to other shared spaces. Ms. Bailey stated she will try to get the project moving along, one after the other, without delay.

NEW BUSINESS:

No New Business.

BUILDING AND ZONING:

No Building & Zoning Reports.

REPORTS:

City Administrator

Ms. Bailey stated nothing further to report.

Finance

Ms. Wright stated the audit took place the week of October 24th. Ms. Wright stated the audit went well. Ms. Wright stated as soon as the auditors complete their findings they will be in touch with Jill to schedule a time to come in and present it. Ms. Wright stated tax bills will go out soon now that rates have been approved. Ms. Wright stated Kenton County PVA assessed Taylor Mill in 2015. Ms. Wright stated while you may not see an increase due to the tax rate, some residents may experience an increase based on the assessed value.

Engineering

Mr. Brueggemann stated the City received the encroachment permit for the Pride Parkway lighting project. Mr. Brueggemann stated a pre-construction meeting to meet with the contractor is set-up for November 21st. Mr. Brueggemann stated the Taylor Mill sidewalk project is making progress. Mr. Brueggemann stated all appraisals for temporary easements have been completed and sent to the Kentucky Transportation Cabinet for approval. Mr. Brueggemann stated once approval is received, the process can move forward with acquisition of temporary and permanent easements. Mr. Brueggemann reviewed the process when receiving federal funds. Mr. Brueggemann stated the sidewalks will be five foot. Mr. Brueggemann stated the Rust Road stabilization project is completed. Mr. Brueggemann stated the Pride Parkway/Honey traffic signal project is moving forward. Mr. Brueggemann stated receiving the encroachment permit from the Transportation Cabinet. Mr. Brueggemann stated being in the process of finalizing bid documents. Mr. Brueggemann stated the bid date is December 1, 2016. Mr. Brueggemann stated the results will be presented from the bid opening at the December meeting. Mr. Brueggemann

stated the lead time on the poles is three to four months depending on the backlog. Mr. Brueggemann stated an estimated completion date of spring.

Fire

Commissioner Murray stated the Fire Department had fifty-seven EMS calls and twenty Fire/EMS Department calls for a total of seventy-seven calls for service. Commissioner Murray stated a total of five mutual aid received and nine mutual aid given. Commissioner Murray stated total billing for the month of October is thirty-two thousand nine hundred and thirty-four dollars. Chief Stager stated the Fire Department held a community CPR class and certified fifteen students. Chief Stager stated ninety students were taught CPR at Woodland Middle School by Captain Huth and Lieutenant Bishop. Chief Stager welcomed three new part-time firefighter/medics, Rodney McKibben, Rick Arens, and Whitney Craig. Chief Stager stated winter hydrant service is in effect. Chief Stager stated if you need smoke detectors, contact the Fire Department.

Legal

Mr. Wichmann gave a first reading of an Ordinance of the City of Taylor Mill, in Kenton County, Kentucky, amending ordinance 161 in regard to a parks, playground and recreation system to conform to the requirements of K.R.S. 65.870. The ordinance amends section 161 changing the possession of a firearm to the discharge of a firearm in the park.

Maintenance

Commissioner Kuehne stated the Maintenance Department has been busy on South Janet Drive repaving. Commissioner Kuehne stated the grass along the Parkway was cut for the last time this year. Commissioner Kuehne stated the salt and sand systems are ready if needed. Mr. Roden stated Kenton County is bush-hogging road sides and his department will flag for them. Mr. Roden stated he put signs up last month in Taylor Creek to have construction traffic go the opposite way on Blackstone. Mr. Roden recommended taking the signs down. Mr. Roden stated the construction companies have the right to have their trucks go anyway they want. Mr. Roden stated if they are going into a designated area in a subdivision, they have the right to go there. Mr. Roden stated recommended construction traffic running on Taylor Creek and Maple Ridge to keep repairs at a minimum.

Parks and Recreation

Commissioner Kreimborg stated the City's Canned Food Drive runs now through December 2nd. Commissioner Kreimborg stated the annual Tree Lighting Event is Sunday, November 27th at Pride Park from 4:00 p.m. to 6:00 p.m. Commissioner Kreimborg stated Santa and Mrs. Claus will be available for photo opportunities. Commissioner Kreimborg stated there will be crafts, an ice sculpting demonstration, and a performance by Taylor Mill Elementary School Choir. Commissioner Kreimborg stated the Letters for Santa Mailbox will be available at the City of Taylor Mill Municipal Complex starting November 28th. Commissioner Kreimborg stated Santa's Neighborhood Visit is Saturday, December 10th, starting at 9:00 a.m.

