



# City of Taylor Mill

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## Memorandum

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DATE: April 4, 2016  
TO: All City Commissioners and Interested Parties  
FROM: Daniel L. Bell, Mayor  
RE: Special Meeting

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The City of Taylor Mill will hold a special meeting on Wednesday, April 6, 2016 at 7:00 p.m. The purpose of the meeting is to hold our regular monthly Commission Meeting that was previously scheduled and postponed due to scheduling conflicts. The City Commission will address any business that may be brought before them for discussion and/or action. The meeting will be held at the Taylor Mill Municipal Building located at 5225 Taylor Mill Road, Taylor Mill, KY, 41015.

For additional information please contact Ms. Jill Bailey, City Administrator, at 581-3234. Thank you.

**City of Taylor Mill  
Commission Meeting  
April 6, 2016  
7:00 p.m.**

**CALL TO ORDER:**

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Bell and Commissioner Kreimborg.

**MINUTES:** Minutes from the March 9<sup>th</sup>, 2016 Commission Meeting.

**GUESTS:** **Officer Michael Welch – (New Employee).**  
**Police Explorers- Winter Games Acknowledgements.**

**LEGISLATION:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**BUILDING & ZONING:**

<b>DEPARTMENT REPORTS:</b>	City Administrator.	Legal Counsel.
	Administration.	Maintenance.
	Engineering.	Parks & Recreation.
	Finance.	Police.
	Fire.	

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

**ANNOUNCEMENTS:**

**City of Taylor Mill  
SPECIAL COMMISSION MEETING  
April 6, 2016**

The meeting was called to order at 7:00 p.m. by Mayor Bell. Mayor Bell led the Pledge of Allegiance, followed by the invocation led by Commissioner Kreimborg. The City Clerk called the roll.

Mayor Bell	Here
Commissioner Murray	Here
Commissioner Kreimborg	Here
Commissioner Kuehne	Here
Commissioner Reis	Here

The Mayor noted that a quorum was present for the meeting, and that the regularly scheduled monthly Commission Meeting had been rescheduled due to scheduling conflicts.

Commissioner Kreimborg made a motion to accept the minutes from the Commission Meeting on March 9, 2016 as submitted. Commissioner Kuehne made a second. All Commissioners were in favor.

**MOTION CARRIED**

**GUESTS:**

Commissioner Reis introduced newly hired officer, Michael Welch. Commissioner Reis welcomed Officer Welch to the Taylor Mill Police Department. Chief Knauf stated Officer Welch has twenty years of experience and is a license certified police officer for the state of Kentucky. Chief Knauf stated Officer Welch is learning the streets of Taylor Mill. Chief Knauf stated Taylor Mill is lucky to have Officer Welch. The Commission welcomed Officer Welch.

Commissioner Reis acknowledged Officer Mills, Officer Mitchell, and the Police Explorers for their hard work at Winter Games. Officer Mills stated the Police Explorers competed at Winter Games in Gatlinburg, Tennessee in February. Officer Mills played a video of the Police Explorers trip to Winter Games. Officer Mills stated the Police Explorers did very well. Officer Mills stated three-thousand kids competed in Winter Games. Officer Mills stated the Police Explorers participated in five events and placed third in the driving course. Officer Mills stated the Police Explorers placed in the top fiftieth percentile in other events. Officer Mills stated the

post is entering its sixth year and will have vacant spots to fill soon. Ms. Bailey stated the Police Explorers work hard all year long and raise funds working concessions at Paul Brown Stadium. Commissioner Reis thanked Officer Mills and Officer Mitchell for their hard work. Commissioner Reis presented challenge coins to each Police Explorers.

**LEGISLATION:**

No Legislation.

**UNFINISHED BUSINESS:**

No Unfinished Business.

**NEW BUSINESS:**

No New Business.

**BUILDING AND ZONING:**

No Building & Zoning Reports.

**REPORTS:**

**City Administrator**

Ms. Bailey reminded the Commission of a Board of Adjustment Meeting at the Taylor Mill City Building on Thursday, April 8, 2016 at 7:00 p.m. Ms. Bailey stated the request is filed by Viox and Viox on behalf of Lakeside Christian Church seeking a conditional use permit for the expansion of the off-street parking area. Ms. Bailey stated the applicant proposes adding sixty-seven additional off-street parking spaces to the existing lot. Ms. Bailey stated the Planning Commission recommended approval of the conditional use permit with conditions.

**Engineering**

Ms. Bailey stated street paving projects are being prepared for bid. Commissioner Murray asked the status of the traffic signal on Pride Parkway. Ms. Bailey stated the engineer is working on the permitting process for the traffic signal at Pride Parkway and Honey Drive. Ms. Bailey stated the state provided comments regarding changes to be made. Ms. Bailey stated the project is moving forward. Mayor Bell asked the status of Rust Road. Ms. Bailey stated being in the process of setting up meetings with affected residents on Rust Drive due to the need to close the street during certain times of the contractors work schedule. Ms. Bailey stated residents will need to park in other areas, which is already designated. Mayor Bell asked the status of the Taylor Mill sidewalk project. Ms. Bailey stated the design has been completed and is in the process of working on the acquisition of the easements for them. Ms. Bailey stated an archaeological and engineering study needs completed as part of the federal requirements for funding. Ms. Bailey stated construction is planned for this summer.

## **Finance**

Ms. Wright stated department heads are working on budgets now. Ms. Wright stated once the budget is finalized, a summary will be posted online.

## **Fire**

Commissioner Murray stated the fire department took thirty-four EMS calls and forty-one fire department calls for a total of seventy-five calls for service. Commissioner Murray stated mutual aid was received five times and given seven times. Chief Stager requested the Commission to approve the rehire of Bryan Lynch as a full-time Firefighter/Paramedic and to hire full-time Firefighter/Paramedic Matthew Hicks and Jay Feldkamp. Chief Stager asked for approval to hire Firefighter/Paramedic Jason Ellis part-time.

Commissioner Murray made a motion to rehire Bryan Lynch as a full-time Firefighter/Paramedic, to hire Matthew Hicks and Jay Feldkamp as full-time Firefighter/Paramedics, and to hire Firefighter/Paramedic Jason Ellis part-time. Commissioner Kuehne made a second. The Clerk called role.

Commissioner Murray – Yes  
Commissioner Kuehne – Yes  
Mayor Bell – Yes  
Commissioner Kreimborg – Yes  
Commissioner Reis – Yes

## **MOTION CARRIED**

Chief Stager stated volunteers Tyler Runge and Chris James enrolled in EMT School. Chief Stager stated the entire department participated in an eight-hour State Flashover Training. Chief Stager stated the burn ban will go into effect May 1st through September 30th. Chief Stager stated the new ambulance spec will come before the Commission next month. Chief Stager stated hydrant maintenance will begin this month. Chief Stager requested the Commission to approve the disposal of the fire department's old blue uniforms. Chief Stager stated all patches and badges will be removed and the uniforms will be donated to a non-profit organization.

Commissioner Murray made a motion to dispose of the fire department's old blue uniforms. Commissioner Reis made a second. The Clerk called role.

Commissioner Murray – Yes  
Commissioner Reis – Yes  
Mayor Bell – Yes  
Commissioner Kreimborg – Yes  
Commissioner Kuehne – Yes

## **MOTION CARRIED**

## **Legal**

Mr. Wichmann stated there was no legal business to discuss.

## **Maintenance**

Commissioner Kuehne stated the Maintenance Department has been busy cold patching on various streets. Commissioner Kuehne stated the Maintenance Department completed a grass cutting of the City. Commissioner Kuehne stated Mr. Hoffman changed all winter banners to spring. Commissioner Kuehne thanked the Maintenance Department for setting up the Easter drive-thru. Mr. Roden stated working with the state on the Pride Parkway punch list. Commissioner Kuehne stated the Maintenance Department is working hard getting the Park ready for The Moving Wall.

## **Parks and Recreation**

Commissioner Kreimborg stated the Easter Egg Hunt's rain date had inclement weather and the Recreation Department held a candy drive-thru. Commissioner Kreimborg stated a free Shred Event will take place on Saturday, April 23<sup>rd</sup> from 9:30 a.m. to 11:30 a.m. at the City Municipal Complex. Commissioner Kreimborg stated the Taste of Taylor Mill is June 30<sup>th</sup> from 5:00 p.m. to 10:00 p.m. on Holland Drive. Commissioner Kreimborg stated The Moving Wall programming is coming along and will include an Opening Ceremony, a Dedication Ceremony and a Closing Ceremony. Commissioner Kreimborg stated several volunteer opportunities are available for those wishing to be involved. Commissioner Kreimborg encouraged residents to check out the website for a list of events and the Tasty Tuesday schedule. Mayor Bell encouraged residents to come to The Moving Wall to honor our Veterans.

## **Police**

Commissioner Reis stated Sergeant Spanyer began training this week at the FBI National Academy. Commissioner Reis stated Sergeant Spanyer is the fifth Taylor Mill Police Officer to ever attend the FBINA and is the first female in our agency's history to be selected to study at this prestigious institution. Chief Knauf stated Sergeant Spanyer will do well and it's a ten week course.

Mayor Bell stated attending a meeting April 14<sup>th</sup> at the Kenton County Fiscal Court concerning the Emergency Communication Center. Mayor Bell stated a radio upgrade to a digital format will occur in the next two years. Mayor Bell stated the issue surrounding the upgrade is each agency participating will be required to upgrade all analog radios. Mayor Bell stated an estimated price for Taylor Mill Police and Fire is between one hundred and seventy-five thousand dollars and two hundred thousand dollars. Mayor Bell stated estimated prices for other local agencies.

Mayor Bell congratulated Thomas More College Lady Saints for winning their second consecutive National Championship.

There being no further business, Commissioner Murray made a motion to adjourn. Commissioner Reis made a second. All Commissioners present were in favor.

**MOTION CARRIED**

The meeting adjourned at 7:41 p.m.

The next Commission meeting will be Wednesday, May 11, 2016 at 7:00 pm.

Daniel L Bell

Mayor Daniel L. Bell

ATTEST: Dena Foray

DATE: 5/12/2016